

MINUTES OF MEETING-REGULAR SESSION  
COMMISSIONERS COURT  
WOOD COUNTY COURTHOUSE  
100 MAIN STREET, COMMISSIONERS COURTROOM, 2<sup>nd</sup> FLOOR  
QUITMAN, WOOD COUNTY, TEXAS  
September 17, 2024 – 9:00 A.M.

STATE OF TEXAS]  
COUNTY OF WOOD]

BE IT REMEMBERED that the Commissioners' Court of Wood County, Texas met in regular session on the date and time last written, with the following members present:

KEVIN WHITE, COUNTY JUDGE  
VIRGIL HOLLAND, JR., COMMISSIONER PCT. #1  
JERRY GASKILL, COMMISSIONER PCT. #2  
MIKE SIMMONS, COMMISSIONER PCT. #3  
RUSSELL ACKER, COMMISSIONER PCT. #4  
KELLEY PRICE, COUNTY CLERK and  
TERRI SELLARS, COUNTY AUDITOR

Judge White presided for the following business, to-wit:

**1. CALL TO ORDER AND WELCOME.**

Judge White called to order this Regular Session of the Commissioner's Court.

**2. PLEDGE OF ALLEGIANCE TO THE UNITED STATES FLAG AND PLEDGE TO THE FLAG OF THE STATE OF TEXAS.**

**3. PUBLIC COMMENTS**

No action this agenda item.

**4. ACKNOWLEDGE PERSONNEL ACTIONS.**

The personnel actions were presented to the Court for approval.  
The personnel actions were unanimously acknowledged by Judge White and all Commissioners.  
See copies of the personnel action forms attached to these minutes.

**NOTE: As of this Commissioner's Court Minutes (7/12/19) Payroll will not be an agenda item but will be an attachment under Claims. See SB 354 and Order for Disbursement of Salaries and Routine Office Expenses approved by the Commissioner's Court on 6/28/19.**

**5. CONSIDER APPROVAL OF LINE-ITEM TRANSFERS AND BUDGET AMENDMENTS.**

The line-item transfers and budget amendments to the 2024 budget were presented by the Auditor for

consideration.

The budget amendments were unanimously approved upon a motion by Commissioner Gaskill and second by Commissioner Simmons.

**6. CONSIDER APPROVAL OF CLAIMS.**

Listings of claims were previously presented to each member of the Court and made available to the public for inspection. Claims were presented as follows:

Accounts Payable	\$814,370.41
Direct Claims Paid	\$50,340.38
Health and Dental- (ck#95463-95570)	157,342.84
Payroll #19-24	476,031.82
Voided Checks	325.83

The claims were unanimously approved upon a motion by Commissioner Simmons and second by Commissioner Acker.

**7. CONSIDER APPROVAL OF TREASURER’S REPORT.**

Commissioner Holland made a motion to approve of the Treasurer’s Report for the month of July. Commissioner Gaskill seconded the motion and all members voted “aye”.

WHEREFORE it is ORDERED, ADJUDGED and DECREED that the Treasurer’s Report for the month of July is HEREBY APPROVED.

Copies of the Treasurer’s Reports for the month of July are attached to these minutes.

**8. CONSIDER APPROVAL OF CONSTABLE REPORTS.**

Commissioner Acker made a motion to approve of the Constable Reports. Commissioner Simmons seconded the motion and all members voted “aye”.

WHEREFORE it is ORDERED, ADJUDGED and DECREED that the Constables Reports are HEREBY APPROVED.

Copies of the Constable Reports are attached to these minutes.

**9. CONSIDER APPROVAL OF PROCLAMATION DESIGNATING SEPTEMBER 17-23<sup>RD</sup> AS CONSTITUTION WEEK.**

Judge White read the Proclamation Designating September 17-23<sup>rd</sup> as Constitution Week.

Daughters of the American Revolution were present

Commissioner Gaskill made a motion to approve of the Proclamation to approve of September 17-23<sup>rd</sup> as Constitution Week. Commissioner Holland seconded the motion and all members voted “aye”.

WHEREFORE it is ORDERED, ADJUDGED and DECREED that the Proclamation Designating

September 17-23<sup>rd</sup> as Constitution Week is HEREBY APPROVED.

A copy of the Proclamation Designating September 17-23<sup>rd</sup> as Constitution Week is attached to these minutes.

**10. CONSIDER APPROVAL OF 2025 SHERIFF'S AND CONSTABLE'S FEES.**

Commissioner Simmons made a motion to approve of the 2025 Sheriff's and Constable's Fees with changes. Commissioner Acker seconded the motion and all members voted "Aye".

WHEREFORE it is ORDERED, ADJUDGED and DECREED that the 2025 Sheriff's and Constable's Fees with changes are HEREBY APPROVED.

A copy of the 2025 Sheriff's and Constable's Fees with changes are attached to these minutes.

**11. CONSIDER APPROVAL OF OSSF CONTRACT RENEWAL FOR SERVICES FOR FY 2025.**

Commissioner Acker made a motion to approve of the OSSF Contract Renewal for Services for FY 2025. Commissioner Simmons seconded the motion and all members voted "aye".

WHEREFORE it is ORDERED, ADJUDGED and DECREED that the OSSF Contract Renewal for Services for FY 2025 is HEREBY APPROVED.

A copy of the OSSF Contract Renewal for Services for FY 2025 is attached to these minutes.

**12. CONSIDER APPROVAL OF JAVS CONTRACT RENEWAL MOVING FROM COUNTY JUDGE TO IT.**

Commissioner Gaskill made a motion to approve of the JAVS Contract Renewal moving from the County Judge to IT. Commissioner Holland seconded the motion and all members voted "aye".

WHEREFORE it is ORDERED, ADJUDGED and DECREED that the JAVS Contract Renewal moving from the County Judge to IT is HEREBY APPROVED.

A copy of the JAVS Contract Renewal moving from the County Judge to IT is attached to these minutes.

**13. CONSIDER APPROVAL OF ORDER SETTING COMPENSATION FOR COUNTY AUDITOR, ASSISTANT COUNTY AUDITORS AND COURT REPORTER FOR FY 2025.**

The court acknowledged the Order Setting Compensation for County Auditor, Assistant County Auditors and Court Reporter for FY 2025 for the record. No other action taken.

A copy of the Order Setting Compensation for County Auditor, Assistant County Auditors and Court Reporter for FY 2025 is attached to these minutes.

**14. CONSIDER APPROVAL OF FY 2025 DEPARTMENT COMPENSATION SCHEDULES.**

Commissioner Simmons made a motion to approve of the FY 2025 Department Compensation Schedules.

Commissioner Holland seconded the motion and all members voted “aye”.

WHEREFORE it is ORDERED, ADJUDGED and DECREED that the FY 2025 Department Compensation Schedules is HEREBY APPROVED.

Copies of the FY 2025 Department Compensation Schedules are attached to these minutes.

**15. CONSIDER APPROVAL OF FY 2025 CLASSIFICATION COMPENSATION SCHEDULES.**

Commissioner Holland made a motion to approve of the FY 2025 Classification Compensation Schedules. Commissioner Gaskill seconded the motion and all members voted “aye”.

WHEREFORE it is ORDERED, ADJUDGED and DECREED that the FY 2025 Classification Compensation Schedules are HEREBY APPROVED.

Copies of the FY 2025 Classification Compensation Schedules are attached to these minutes.

**16. CONSIDER APPROVAL OF FY 2025 MENTAL HEALTH INTERLOCAL AGREEMENT WITH ANDREWS CENTER FOR COMMUNITY CENTERS.**

Commissioner Simmons made a motion to approve of FY 2025 Mental Health Interlocal Agreement with Andrews Center for Community Centers. Commissioner Acker seconded the motion and all members voted “aye”.

WHEREFORE it is ORDERED, ADJUDGED and DECREED that the FY 2025 Mental Health Interlocal Agreement with Andrews Center for Community Centers is HEREBY APPROVED.

A copy of the FY 2025 Mental Health Interlocal Agreement #24-10 with Andrews Center for Community Centers is attached to these minutes.

**17. CONSIDER APPROVAL OF RESOLUTION AUTHORIZING SUBMISSION OF APPLICATION FOR ETCOG SOLID WASTE GRANT, WHICH PROVIDES GRANT FUNDING THAT CAN BE USED TO SUPPORT PROGRAMS AND PROJECTS AIMED AT COMMUNITY CLEANUP.**

Tully Davidson, EMC, presented to the court a Resolution Authorizing Submission of Application for ETCOG Waste Grant, which provides grant funding that can be used to support programs and projects aimed at community cleanup.

Commissioner Holland made a motion to approve of the Resolution Authorizing Submission of Application for ETCOG Waste Grant, which provides grant funding that can be used to support programs and projects aimed at community cleanup. Commissioner Gaskill seconded the motion and all members voted “aye”.

WHEREFORE it is ORDERED, ADJUDGED and DECREED that the Resolution #14-24 Authorizing Submission of Application for ETCOG Waste Grant, which provides grant funding that can be used to support programs and projects aimed at community cleanup is HEREBY APPROVED.

A copy of Resolution #14-24 is attached to these minutes.

**18. CONSIDER APPROVAL OF CONTRACT NO. CDV23-0274 BETWEEN WOOD COUNTY AND THE TEXAS DEPARTMENT OF AGRICULTURE REGARDING THE 2023 TEXAS COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM FOR WATER IMPROVEMENTS FOR SHARON WSC AND TAKE NECESSARY ACTION.**

Judge White informed the court the contract would need to be amended to remove Texas Department of Agriculture and to add Traylor and Associates. This agenda item was approved in combination with agenda item #19.

**19. CONSIDER APPROVAL OF CONTRACT FOR ENGINEERING SERVICES TO STEPHENS ENGINEERING, FOR EXECUTION OF CONTRACT NO. CDV23-0274 BETWEEN WOOD COUNTY AND THE TEXAS DEPARTMENT OF AGRICULTURE REGARDING 2023 TEXAS COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM FOR WATER IMPROVEMENTS FOR SHARON WSC AND TAKE NECESSARY ACTION.**

Judge White informed the court the contract would need to be amended to remove Texas Department of Agriculture and to add Traylor and Associates.

Commissioner Holland made a motion to approve of the Contract CD23-0274 between Wood County and Traylor and Associates and contract of engineering services to Stephens Engineering regarding 2023 Texas Community Development Block Grant Program for Water Improvements for Sharon WSC. Commissioner Gaskill seconded the motion and all members voted "aye".

WHEREFORE it is ORDERED, ADJUDGED and DECREED that the Contract CD23-0274 between Wood County and Traylor and Associates and contract of engineering services to Stephens Engineering regarding 2023 Texas Community Development Block Grant Program for Water Improvements for Sharon WSC is HEREBY APPROVED.

Copies of the contracts are attached to these minutes.

**20. CONSIDER APPROVAL OF RENEWAL OF MEMORANDUM OF UNDERSTANDING/COMMUNITY INVOLVEMENT AGREEMENT (MOU/CIA) BETWEEN ETCADA AND WOOD COUNTY.**

Commissioner Simmons made motion to approve of the Renewal of Memorandum of Understanding/Community Involvement Agreement (MOU/CIA) between ETCADA and Wood County. Commissioner Gaskill seconded the motion and all members voted "aye".

WHEREFORE it is ORDERED, ADJUDGED and DECREED that the Renewal of Memorandum of Understanding/Community Involvement Agreement (MOU/CIA) between ETCADA and Wood County is HEREBY APPROVED.

A copy of the Renewal of Memorandum of Understanding/Community Involvement Agreement (MOU/CIA) between ETCADA and Wood County is attached to these minutes.

**21. CONSIDER APPROVAL OF INTERLOCAL AGREEMENT BETWEEN WOOD COUNTY AND THE CITY OF HAWKINS FOR STREET REPAIRS AND PAVING ON LOYE LANE.**

Commissioner Simmons made a motion to approve the Interlocal Agreement between Wood County and the City of Hawkins for street repairs and paving on Loye Lane. Commissioner Acker seconded the motion and all members voted “aye”.

WHEREFORE it is ORDERED, ADJUDGED and DECREED that the Interlocal Agreement between Wood County and the City of Hawkins for street repairs and paving on Loye Lane is HEREBY APPROVED,

A copy of Interlocal Agreement #24-11 is attached to these minutes.

**22. CONSIDER APPROVAL OF INTERLOCAL AGREEMENT BETWEEN WOOD COUNTY AND THE CITY OF HAWKINS FOR DRIVEWAY AND DRAINAGE REPAIRS TO THE HELICOPTER PAD AT HAWKINS FIRE DEPARTMENT.**

Commissioner Simmons made a motion to approve of Interlocal Agreement between Wood County and the City of Hawkins for driveway and drainage repairs to the helicopter pad at Hawkins Fire Department. Commissioner Acker seconded the motion and all members voted “aye”.

WHEREFORE it is ORDERED, ADJUDGED and DECREED that the Interlocal Agreement between Wood County and the City of Hawkins for driveway and drainage repairs to the helicopter pad at Hawkins Fire Department is HEREBY APPROVED.

A copy of Interlocal Agreement #24-12 is attached to these minutes.

**23. CONSIDER APPROVAL OF LAKE HAWKINS PIER PERMIT LOCATED WITHIN DOGWOOD HILLS ESTATES.**

Commissioner Simmons made a motion to approve of Lake Hawkins Pier Permit located within Dogwood Hills Estates. Commissioner Gaskill seconded the motion and all members voted “aye”.

WHEREFORE it is ORDERED, ADJUDGED and DECREED that the Lake Hawkins Pier Permit located within Dogwood Hills Estates is HEREBY APPROVED.

A copy of the Lake Hawkins Pier Permit located within Dogwood Hills Estates is attached to these minutes.

**24. SET PUBLIC HEARING FOR THE REVISION OF LOTS 623 & 624, PART II, SECTION 8, HOLLY LAKE RANCH.**

Misty Goldman, Office Manager for County Commissioners, presented to the court a public hearing date set for 10/29/24 for the Revision of Lots 623 & 624, Part II, Section 8, Holly Lake Ranch. Publishing dates are

9/26/24, 10/3/24, 10/10/24 and online.

Commissioner Holland made a motion to approve of the public hearing date set for 10/29/24 for the Revision of Lots 623 & 624, Part II, Section 8, Holly Lake Ranch, with publishing dates being 9/26/24, 10/3/24, 10/10/24 and online. Commissioner Gaskill seconded the motion and all members voted "aye".

WHEREFORE it is ORDERED, ADJUDGED and DECREED that the public hearing date set for 10/29/24 for the Revision of Lots 623 & 624, Part II, Section 8, Holly Lake Ranch, with publishing dates being 9/26/24, 10/3/24, 10/10/24 and online are HEREBY APPROVED.

**25. PUBLIC HEARING FOR THE REVISION OF LOTS 275, 276, & 277, SECTION 9, HOLLY LAKE RANCH.**

Judge White called the Public Hearing in session at 9:22 a.m.

Misty Goldman, Office Manager for County Commissioners, presented to the court the Revision of Lots 275, 276, & 277, Section 9, Holly Lake Ranch. The new lot will be known as 275R.

Judge White closed the Public Hearing at 9:23 a.m.

No action was taken.

**26. PUBLIC HEARING FOR THE REVISION OF LOTS 1,2,3, &4, SECTION 8, HOLLY LAKE RANCH.**

Judge White called the Public Hearing in session at 9:24 a.m.

Misty Goldman, Office Manager for County Commissioners, presented to the court the Revision of Lots 1,2,3&4, Section 8, Holly Lake Ranch. The new lot will be known as 1R.

Judge White closed the Public Hearing at 9:25 a.m.

No action was taken.

**27. PUBLIC HEARING FOR THE DEVELOPMENT OF BIG BASS RV PARK LOCATED ON HWY 154, YANTIS.**

Judge White called the Public Hearing in session at 9:26 a.m.

Misty Goldman, Office Manager for County Commissioners, presented to the court the Development of Big Bass RV Park located on HWY 154, Yantis.

Angie Ellis, Patsy Dabulla and Debra Selenski expressed concerns and asked questions regarding the RV Park. Joe Moore, RV Park Consultant, addressed some of the questions from the public. Dempsey Gill, RV Park Owner, agreed to answer any questions following court.

Judge White closed the Public Hearing at 9:45 a.m.

No action was taken.

**28. CONSIDER AND APPROVE AN INTERLOCAL AGREEMENT BETWEEN THE CITY OF QUITMAN, TX AND WOOD COUNTY, TX FOR A COMMERCIAL LEASE AND PROPERTY MANAGEMENT AGREEMENT.**

*Action taken following Executive Session*

Commissioner Acker made a motion to approve of the Interlocal Agreement between the City of Quitman, Tx. and Wood County, Tx. for a Commercial Lease and Property Management Agreement. Commissioner Holland seconded the motion and all members voted “aye”.

WHEREFORE it is ORDERED, ADJUDGED and DECREED that the Interlocal Agreement between the City of Quitman, Tx. and Wood County, Tx. for a Commercial Lease and Property Management Agreement is HEREBY APPROVED.

A copy of Interlocal Agreement #24-13 is attached to these minutes.

**29. DISCUSS AND CONSIDER AN AGREEMENT WITH UNITED COUNTY REAL ESTATE FOR THE SALE OF COUNTY PROPERTY UNDER CHAPTER 262, PART D OF THE TEXAS ADMINISTRATIVE CODE AND TAKE NECESSARY ACTION.**

*Action taken following Executive Session*

Commissioner Simmons made a motion to approve of an Agreement with United County Real Estate for the Sale of County Property Under Chapter 262, Part D of the Texas Administrative Code. Commissioner Holland seconded the motion and all members voted “aye”.

WHEREFORE it is ORDERED, ADJUDGED and DECREED that the Agreement with United County Real Estate for the Sale of County Property Under Chapter 262, Part D of the Texas Administrative Code is HEREBY APPROVED.

**EXECUTIVE SESSION UNDER SECTION 551.071.**

**Judge White called the court into Executive Session at 9:47 a.m.**

**30. DISCUSS ANY PENDING OR THREATENED LITIGATION ISSUES.**

**31. REAL ESTATE**

**OPEN SESSION:**

**32. TAKE ANY NECESSARY ACTION FROM EXECUTIVE SESSION.**

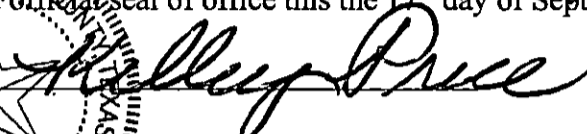
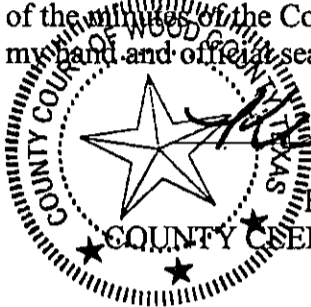
**Judge White called the court into Regular Session at 10:08.**



**Judge White referred back to Agenda Item #28 and Agenda #29 for the court to take action.**

Commissioner Holland made a motion to adjourn the Regular Session of the Commissioners Court. Commissioner Gaskill seconded the motion and all members voted "aye".

I, KELLEY PRICE, COUNTY CLERK AND EX-OFFICIO CLERK OF THE COMMISSIONERS COURT IN AND FOR WOOD COUNTY, TEXAS do hereby certify that the forgoing is a true and correct copy of the minutes of the Commissioner Court in session on the 17<sup>th</sup> day of September, 2024. Given under my hand and official seal of office this the 17<sup>th</sup> day of September, 2024.

KELLEY PRICE  
COUNTY CLERK, WOOD COUNTY, TEXAS