

MINUTES OF MEETING-REGULAR SESSION  
COMMISSIONERS COURT  
WOOD COUNTY COURTHOUSE  
100 MAIN STREET, COMMISSIONERS COURTROOM, 2<sup>nd</sup> FLOOR  
QUITMAN, WOOD COUNTY, TEXAS  
April 16, 2024 – 9:00 A.M.

STATE OF TEXAS]  
COUNTY OF WOOD]

BE IT REMEMBERED that the Commissioners' Court of Wood County, Texas met in regular session on the date and time last written, with the following members present:

KEVIN WHITE, COUNTY JUDGE  
VIRGIL HOLLAND, JR., COMMISSIONER PCT. #1  
JERRY GASKILL, COMMISSIONER PCT. #2  
MIKE SIMMONS, COMMISSIONER PCT. #3  
RUSSELL ACKER, COMMISSIONER PCT. #4  
KELLEY PRICE, COUNTY CLERK and  
ALICIA DERDYN, ASST. COUNTY AUDITOR

Judge White presided for the following business, to-wit:

**1. CALL TO ORDER AND WELCOME.**

Judge White called to order this Regular Session of the Commissioner's Court.

**2. PLEDGE OF ALLEGIANCE TO THE UNITED STATES FLAG AND PLEDGE TO THE FLAG OF THE STATE OF TEXAS.**

**3. PUBLIC COMMENTS**

None

**4. ACKNOWLEDGE PERSONNEL ACTIONS.**

The personnel actions were presented to the Court for approval.  
The personnel actions were unanimously acknowledged by Judge White and all Commissioners.  
See copies of the personnel action forms attached to these minutes.

**NOTE: As of this Commissioner's Court Minutes (7/12/19) Payroll will not be an agenda item but will be an attachment under Claims. See SB 354 and Order for Disbursement of Salaries and Routine Office Expenses approved by the Commissioner's Court on 6/28/19**

**5. CONSIDER APPROVAL OF LINE-ITEM TRANSFERS AND BUDGET AMENDMENTS**

No action on this agenda item.

**6. CONSIDER APPROVAL OF CLAIMS.**

Listings of claims were previously presented to each member of the Court and made available to the public for inspection. Claims were presented as follows:

Accounts Payable	\$510,737.24
Direct Claims Paid	38,349.98
Health and Dental- (ck#94586-94660)	133,874.10
Payroll #8-24	471,240.95
Voided Checks	69.70

The claims were unanimously approved upon a motion by Commissioner Gaskill and second by Commissioner Holland.

**7. CONSIDER APPROVAL OF TREASURER’S REPORT FOR JANUARY 2024.**

**No action taken.**

**Judge White informed the court this agenda item would be passed to a future agenda.**

**8. CONSIDER APPROVAL OF MARCH 2024 CONSTABLE REPORTS.**

Commissioner Simmons made a motion to approve of the March 2024 Constable Reports for Pct. 1, 2, 3 and 4. Commissioner Acker seconded the motion and all members voted “aye”.

WHEREFORE it is ORDERED, ADJUDGED and DECREED that the March 2024 Constable Reports for Pct. 1, 2, 3 and 4 is HEREBY APPROVED.

Copies of the March 2024 Constable Reports for Pct. 1, 2, 3 and 4 are attached to these minutes.

**9. CONSIDER APPROVAL OF ENVIRONMENTAL OFFICER SEPTEMBER 2023 - MARCH 2024 REPORT.**

Commissioner Acker made a motion to approve of Environmental Officer September 2023 – March 2024 Report. Commissioner Simmons seconded the motion and all members voted “aye”.

WHEREFORE it is ORDERED, ADJUDGED and DECREED that the Environmental Officer September 2023 – March 2024 Report is HEREBY APPROVED.

A copy of the Environmental Officer September 2023 – March 2024 Report is attached to these minutes.

**10. CONSIDER APPROVAL OF RESOLUTION GRANT AGREEMENT STATE FEDERAL AWOS PROJECT TxDOT WOOD COUNTY AIRPORT.**

Commissioner Holland made a motion to approve of the Resolution Grant Agreement State Federal AWOS Project TxDOT Wood County Airport. Commissioner Gaskill seconded the motion and all members voted

“aye”.

WHEREFORE it is ORDERED, ADJUDGED and DECREED that the Resolution Grant Agreement State Federal AWOS Project TxDOT Wood County Airport is HEREBY APPROVED.

A copy of Resolution #4-24 is attached to these minutes.

**11. CONSIDER AND APPROVE RESOLUTION AUTHORIZING THE SUBMISSION OF A REQUEST FOR UNCLAIMED CAPITAL CREDITS.**

Commissioner Simmons made a motion to approve of Resolution Authorizing the Submission of a Request for Unclaimed Capital Credits. Commissioner Gaskill seconded the motion and all members voted “aye”.

WHEREFORE it is ORDERED, ADJUDGED and DECREED that the Resolution Authorizing the Submission of a Request for Unclaimed Capital Credits is HEREBY APPROVED.

A copy of Resolution #5-24 is attached to these minutes.

**12. CONSIDER APPROVAL OF JUSTICE AV SOLUTION “JAVS” MAINTENANCE CONTRACT.**

John Bell, IT Coordinator, informed the court that this would be an upgrade from our current system.

Commissioner Simmons made a motion to approve of the Justice AV Solutions “Javs” Maintenance Contract. Commissioner Holland seconded the motion and all members voted “aye”.

WHEREFORE it is ORDERED, JUDGED AND DECREED THAT THE Justice AV Solutions “Javs” Maintenance Contract is HEREBY APPROVED.

A Copy of the AV Solutions “Javs” Maintenance Contract is attached to these minutes.

**13. CONSIDER APPROVAL OF CLIFFORD POWER IT GENERATOR MAINTENANCE CONTRACT.**

John Bell, IT Coordinator, presented to the court and requested approval for the Clifford Power IT Generator Maintenance Contract.

Commissioner Acker made a motion to approve of the Clifford Power IT Generator Maintenance Contract. Commissioner Simmons seconded the motion and all members voted “aye”.

WHEREFORE it is ORDERED, ADJUDGED and DECREED that the Clifford Power IT Generator Maintenance Contract is HEREBY APPROVED.

A copy of the Clifford Power IT Generator Maintenance Contract is attached to these minutes.

**14. CONSIDER APPROVAL OF UNIFIRST SERVICE AGREEMENT.**

Commissioner Holland made a motion to approve of the Unifirst Service Agreement. Commissioner Gaskill seconded the motion and all members voted “aye”.

WHEREFORE it is ORDERED, ADJUDGED and DECREED that the Unifirst Service Agreement is

Agenda item #14 cont'd.

HEREBY APPROVED.

A copy of the Unifirst Service Agreement is attached to these minutes.

**15. CONSIDER AND APPROVE UPDATES TO THE APPLICATION PROCESS FOR A PIER OR BOATHOUSE PERMIT ON A COUNTY LAKE.**

Commissioner Simmons informed the court these updates were needed due to the conflicts of piers being built on the County Lakes and that existing piers and boathouses would be grandfathered.

Commissioner Simmons made a motion to approve the updates to the Application Process for Pier or Boathouse Permits on a County Lake. Commissioner Gaskill seconded the motion and all members voted "aye".

WHEREFORE it is ORDERED, ADJUDGED and DECREED that the updates to the Application Process for Pier or Boathouse Permits on a County Lake is HEREBY APPROVED.

A copy of the updates to the Application Process for Pier or Boathouse Permits on a County Lake is attached to these minutes.

**16. CONSIDER APPROVAL OF NEXT STEP IN CONTACTING TEXAS A&M AGRILIFE ADMINS FOR APPROVAL OF EXTERNAL APPLICANTS IN THEIR SYSTEM FOR THE VACANT AG/NR COUNTY AGENT POSITION.**

Lindsey Yeager, County Extension Agent, requested the court approve contacting Texas A&M AgriLife Admins for approval of external applicants in their system for the vacant AG/NR County Agent position if an internal applicant is not accepted.

Commissioner Acker made a motion to approve of contacting Texas A&M AgriLife Admins for approval of external applicants in their system for the vacant AG/NR County Agent position if an internal pending applicant is not accepted. Commissioner Simmons seconded the motion and all members voted "aye".

WHEREFORE it is ORDERED, ADJUDGED and DECREED that contacting Texas A&M AgriLife Admins for approval of external applicants in their system for the vacant AG/NR County Agent position if an internal pending applicant is not accepted is HEREBY APPROVED.

**17. SET PUBLIC HEARING FOR JR DOUGLAS 381 AGREEMENT.**

Christine Thomas, Wood County Economic Development Director, requested the court set a Public Hearing for JR Douglas 381 Agreement.

Commissioner Holland made a motion to set a Public Hearing for JR Douglas 381 Agreement for May 28, 2024 during the Regular Session of Commissioner Court with a 30-day public notice. Commissioner Simmons seconded the motion and all members voted "aye".

WHEREFORE it is ORDERED, ADJUDGED and DECREED that the Public Hearing for JR Douglas

Agenda item #17 cont'd.

381 Agreement for May 28, 2024 during the Regular Session of Commissioner Court with a 30-day public notice  
Is HEREBY APPROVED.

**18. PRESENTATION OF TAX COLLECTION REPORT BY LINEBARGER.**

Richard Brand, Linebarger Partner, informed the court of Lee Miller's Retirement and introduced her replacement, Jill Majors.

Mr. Brand gave a report on Wood County specifics of collections and he also introduced Wade Gent, Linebarger Capital Partner, as he gave a report on Delinquent Tax Roll Analysis & Report on Collections.

No action was taken.

A copy of the presentation is attached to these minutes.

**EXECUTIVE SESSION UNDER SECTION 551.071.**

Judge White informed the court that no Executive Session was required.

**19. DISCUSS ANY PENDING OR THREATENED LITIGATION ISSUES.**

**No action taken.**


Before adjournment Judge White introduced Jennifer Alden, District Director for U.S. Congressman Lance Gooden, Tx-5 and informed the court and public that she would be available after court for any questions.

A motion was made by Commissioner Simmons to adjourn. Commissioner Acker seconded the motion and all members voted "aye".

Minutes were taken and prepared by Kelley Price, County Clerk on the 16<sup>th</sup> day of April, 2024 with Judge Kevin White, County Judge, presiding.

I, KELLEY PRICE, COUNTY CLERK AND EX-OFFICIO CLERK OF THE COMMISSIONERS COURT IN AND FOR WOOD COUNTY, TEXAS do hereby certify that the forgoing is a true and correct copy of the minutes of the Commissioner Court in session on the 16<sup>th</sup> day of April, 2024.

Given under my hand and official seal of office this the 16<sup>th</sup> day of April, 2024.

  
KELLEY PRICE  
COUNTY CLERK, WOOD COUNTY, TEXAS

