

MINUTES OF MEETING-REGULAR SESSION  
COMMISSIONERS COURT  
WOOD COUNTY COURTHOUSE  
100 MAIN STREET, COMMISSIONERS COURTROOM, 2<sup>nd</sup> FLOOR  
QUITMAN, WOOD COUNTY, TEXAS  
**September 29, 2023 – 9:00 A.M.**

STATE OF TEXAS]  
COUNTY OF WOOD]

BE IT REMEMBERED that the Commissioners' Court of Wood County, Texas met in regular session on the date and time last written, with the following members present:

KEVIN WHITE, COUNTY JUDGE  
VIRGIL HOLLAND, JR., COMMISSIONER PCT. #1  
JERRY GASKILL, COMMISSIONER PCT. #2  
MIKE SIMMONS, COMMISSIONER PCT. #3  
RUSSELL ACKER, COMMISSIONER PCT. #4 - Absent  
KELLEY PRICE, COUNTY CLERK and  
STEPHANIE TIDWELL, Asst. COUNTY AUDITOR

Judge White presided for the following business, to-wit:

**1. CALL TO ORDER AND WELCOME.**

Judge White called to order this Regular Session of the Commissioner's Court.

**2. PLEDGE OF ALLEGIANCE TO THE UNITED STATES FLAG AND PLEDGE TO THE FLAG OF THE STATE OF TEXAS.**

**3. PUBLIC COMMENTS**

**No action taken on this agenda item.**

**4. ACKNOWLEDGE PERSONNEL ACTIONS.**

The personnel actions were presented to the Court for approval.  
The personnel actions were unanimously acknowledged by Judge White and all Commissioners.  
See copies of the personnel action forms attached to these minutes.

**NOTE: As of this Commissioner's Court Minutes (7/12/19) Payroll will not be an agenda item but will be an attachment under Claims. See SB 354 and Order for Disbursement of Salaries and Routine Office Expenses approved by the Commissioner's Court on 6/28/19.**

**5. CONSIDER APPROVAL OF LINE-ITEM TRANSFERS AND BUDGET AMENDMENTS**

The budget amendments to the 2023 budget were presented by the Auditor for consideration.  
The budget amendments were unanimously approved upon a motion by Commissioner Gaskill and second by Commissioner Holland.

Agenda item #5 cont'd.

A copy of the line-item transfers and budget amendments are attached to these minutes.

**6. CONSIDER APPROVAL OF CLAIMS.**

Listings of claims were previously presented to each member of the Court and made available to the public for inspection. Claims were presented as follows:

Accounts Payable	\$509,228.31
Health and Dental Ck#93432--#93539	208,862.98
Payroll #19-23	437,400.37

The claims were unanimously approved upon a motion by Commissioner Simmons and second by Commissioner Holland.

**7. CONSIDER APPROVAL OF CONSTABLE REPORTS.**

Commissioner Holland made a motion to approve of the Constable Reports for Pct. 1, 2, 3 and 4. Commissioner Gaskill seconded the motion and all members voted "aye".

WHEREFORE it is ORDERED, ADJUDGED and DECREED that the Constable Reports for Pct. 1, 2, 3 and 4 are HEREBY APPROVED.

Copies of the Constable Reports are attached to these minutes.

**8. CONSIDER APPROVAL OF RESOLUTION AUTHORIZING COUNTY GRANT PROGRAM YEAR 2024 WITH MEALS ON WHEELS MINISTRY, INC. THROUGH THE TEXAS DEPARTMENT OF AGRICULTURE TEXANS FEEDING TEXANS: HOME DELIVERED MEAL GRANT PROGRAM.**

Commissioner Simmons made a motion to approve of the Resolution Authorizing County Grant Program Year 2024 with Meals on Wheels Ministry, Inc. through the Texas Department of Agriculture Texans Feeding Texans: Home Delivered Meal Grant Program. Commissioner Gaskill seconded the motion and all members voted "aye".

WHEREFORE it is ORDERED, ADJUDGED and DECREED that the Resolution Authorizing County Grant Program Year 2024 with Meals on Wheels Ministry, Inc. through the Texas Department of Agriculture Texans Feeding Texans: Home Delivered Meal Grant Program is HEREBY APPROVED.

A copy of Resolution # 22-23 is attached to these minutes.

**9. CONSIDER APPROVAL OF LIKE-KIND TRADE FOR THE WOOD COUNTY SHERIFF'S OFFICE.**

Commissioner Gaskill made a motion to approve of the Like-Kind Trade for the Wood County Sheriff's Department. Commissioner Holland seconded the motion and all members voted "aye".

Agenda item #9 cont'd.

WHEREFORE it is ORDERED, ADJUDGED and DECREED that the Like-Kind Trade for the Wood County Sheriff's Department is HEREBY APPROVED.

A copy of the Like-Kind Trade for the Wood County Sheriff's Department is attached to these minutes.

Wood County Sheriff's Department CID Lt., Miles Tucker, was present for any questions.

**10. CONSIDER APPROVAL OF PROCLAMATION DECLARING OCTOBER 2023 AS DOMESTIC VIOLENCE AWARENESS MONTH.**

Angela Albers, Wood County Criminal Dist. Attorney, presented to the court the Proclamation Declaring October 2023 as Domestic Violence Awareness Month and requested the courts approval.

Judge White read the proclamation.

Commissioner Simmons made a motion to approve of the Proclamation Declaring October 2023 as Domestic Violence Awareness Month. Commissioner Holland seconded the motion and all members voted "aye".

WHEREFORE it is ORDERED, ADJUDGED and DECREED that the Proclamation Declaring October 2023 as Domestic Violence Awareness Month is HEREBY APPROVED.

A copy of the Proclamation Declaring October 2023 as Domestic Violence Awareness Month is attached to these minutes.

**11. CONSIDER APPROVAL OF OSSF CONTRACT RENEWAL FOR SERVICES FOR FY 2024.**

Commissioner Gaskill made a motion to approve of the OSSF Contract Renewal for Services for FY 2024. Commissioner Simmons seconded the motion and all members voted "aye".

WHEREFORE it is ORDERED, ADJUDGED and DECREED that the OSSF Contract Renewal for Services for FY 2024 is HEREBY APPROVED.

A copy of the OSSF Contract Renewal for Services for FY 2024 is attached to these minutes.

**12. CONSIDER APPROVAL OF BASS ACRES PHASE III SUBDIVISION.**

Kari Perkins, County Commissioners Office Manager, informed the court that all documentation needed to approve the Bass Acres, Phase III Subdivision, was not complete.

Commissioner Holland made a motion to postpone action until all documentation was complete for the Bass Acres, Phase III Subdivision. Commissioner Simmons seconded the motion and all members voted "aye".

WHEREFORE it is ORDERED, ADJUDGED and DECREED to postpone action on the approval of Bass Acres, Phase III Subdivision until all documentation is complete

**13. CONSIDER APPROVAL TO ADVERTISE FOR RFP'S# 01-2024 FOR LAKE HAWKINS RV PARK LEASE AGREEMENT.**

**Agenda item #13 cont'd.**

Kari Perkins, County Commissioners Office Manager, requested of the court to advertise for RFP #01-2024, Lake Hawkins RV Park Lease Agreement on October 5<sup>th</sup>, October 12<sup>th</sup>, and October 19<sup>th</sup>, 2023 with proposals due on November 15<sup>th</sup>, 2023.

Commissioner Simmons made a motion to approve of advertising for RFP #01-2024, Lake Hawkins RV Park Lease Agreement on October 5<sup>th</sup>, October 12<sup>th</sup>, and October 19<sup>th</sup>, 2023 with proposals due on November 15<sup>th</sup>, 2023. Commissioner Gaskill seconded the motion and all members voted "aye".

WHEREFORE it is ORDERED, ADJUDGED and DECREED that the advertising for RFP #01-2024, Lake Hawkins RV Park Lease Agreement on October 5<sup>th</sup>, October 12<sup>th</sup>, and October 19<sup>th</sup>, 2023 with proposals due on November 15<sup>th</sup>, 2023 is HEREBY APPROVED.

A copy of the request to advertise for RFP #01-2024, Lake Hawkins RV Park Lease Agreement on October 5<sup>th</sup>, October 12<sup>th</sup>, and October 19<sup>th</sup>, 2023 with proposals due on November 15<sup>th</sup>, 2023 is attached to these minutes.

**14. ACKNOWLEDGE TWO (2) ORDERS OF ASSIGNMENT BY THE PRESIDING JUDGE TO THE COUNTY COURT OF WOOD COUNTY, TEXAS.**

Commissioner Simmons made a motion to approve of the two (2) Orders of Assignment by the Presiding Judge to the County Court of Wood County, Texas. Commissioner Gaskill seconded the motion and all members voted "aye".

WHEREFORE it is ORDERED, ADJUDGED and DECREED that the two (2) Orders of Assignment by the Presiding Judge to the County Court of Wood County, Texas is HEREBY APPROVED.

Copies of the two (2) Orders of Assignment by the Presiding Judge to the County Court of Wood County, Texas are attached to these minutes.

**30. UPDATES REGARDING PENDING OR THREATENED LITIGATION.**

**No action was taken on this agenda item.**

**OPEN SESSION:**

**20. TAKE ANY NECESSARY ACTION FROM EXECUTIVE SESSION.**

**No action was taken on this agenda item.**

A motion was made by Commissioner Simmons to adjourn. Commissioner Holland seconded the motion and all members voted "aye".

Minutes were taken and prepared by Kelley Price, County Clerk on the 29<sup>th</sup> day of September, 2023 with

Judge Kevin White, County Judge, presiding.

I, KELLEY PRICE, COUNTY CLERK AND EX-OFFICIO CLERK OF THE COMMISSIONERS COURT IN AND FOR WOOD COUNTY, TEXAS do hereby certify that the forgoing is a true and correct copy of the minutes of the Commissioner Court in session on the 29<sup>th</sup> day of September, 2023 Given under my hand and official seal of office this the 29<sup>th</sup> day of September, 2023.



*Kelley Price*

KELLEY PRICE  
COUNTY CLERK, WOOD COUNTY, TEXAS