

MINUTES OF MEETING-REGULAR SESSION
COMMISSIONERS COURT
WOOD COUNTY COURTHOUSE
100 MAIN STREET, COMMISSIONERS COURTROOM, 2nd FLOOR
QUITMAN, WOOD COUNTY, TEXAS
September 19, 2023 – 9:00 A.M.

STATE OF TEXAS]
COUNTY OF WOOD]

BE IT REMEMBERED that the Commissioners' Court of Wood County, Texas met in regular session on the date and time last written, with the following members present:

KEVIN WHITE, COUNTY JUDGE
VIRGIL HOLLAND, JR., COMMISSIONER PCT. #1
JERRY GASKILL, COMMISSIONER PCT. #2
MIKE SIMMONS, COMMISSIONER PCT. #3
RUSSELL ACKER, COMMISSIONER PCT. #4
KELLEY PRICE, COUNTY CLERK and
TERRI SELLERS, COUNTY AUDITOR

Judge White presided for the following business, to-wit:

1. CALL TO ORDER AND WELCOME.

Judge White called to order this Regular Session of the Commissioner's Court.

2. PLEDGE OF ALLEGIANCE TO THE UNITED STATES FLAG AND PLEDGE TO THE FLAG OF THE STATE OF TEXAS.

3. PUBLIC COMMENTS

Jim Hervey, Quitman, informed the court of his concerns of the environmental hazards in the Clear Lakes Subdivision and requested the county to be more strict on enforcing environmental laws.

4. ACKNOWLEDGE PERSONNEL ACTIONS.

The personnel actions were presented to the Court for approval.
The personnel actions were unanimously acknowledged by Judge White and all Commissioners.
See copies of the personnel action forms attached to these minutes.

NOTE: As of this Commissioner's Court Minutes (7/12/19) Payroll will not be an agenda item but will be an attachment under Claims. See SB 354 and Order for Disbursement of Salaries and Routine Office Expenses approved by the Commissioner's Court on 6/28/19.

5. CONSIDER APPROVAL OF LINE-ITEM TRANSFERS AND BUDGET AMENDMENTS

The budget amendments to the 2023 budget were presented by the Auditor for consideration.
The budget amendments were unanimously approved upon a motion by Commissioner Simmons and second by Commissioner Gaskill.

Agenda item #5 cont'd.

A copy of the line-item transfers and budget amendments are attached to these minutes.

6. CONSIDER APPROVAL OF CLAIMS.

Listings of claims were previously presented to each member of the Court and made available to the public for inspection. Claims were presented as follows:

Accounts Payable	\$376,004.29
Direct Claims Paid	366,580.62
Health and Dental Ck#93340--#93431	142,965.94
Payroll #19-23	420,464.23

The claims were unanimously approved upon a motion by Commissioner Holland and second by Commissioner Acker.

7. CLARIFICATION OF MEDICAL PLAN CONSIDERATIONS FOR THE 2023-2024 PLAN YEAR AND TAKE NECESSARY ACTION.

Judge White made a clarification on the retirement eligibility per the Holmes Murphy Medical Plan Considerations for 2023-2024 Plan Year approved at the August 22, 2023 Commissioners Court Meeting.

No changes to be made and no other action was taken.

(Re: To be effective 10/1/23, all current and eligible employees who retire from the County and secure full -time employment where a health plan is available are ineligible to participate in the Wood County Health Plan).

8. CONSIDER APPROVAL OF TREASURER'S REPORTS.

Commissioner Gaskill made a motion to approve of the Treasurer's Reports for the month of June 2023. Commissioner Simmons seconded the motion and all members voted "aye".

WHEREFORE it is ORDERED, ADJUDGED and DECREED that the Treasurer's Reports for the month of June 2023 are HEREBY APPROVED.

A copy of the Treasurer's Reports for the month of June 2023 are attached to these minutes.

9. CONSIDER APPROVAL OF UPDATED WOOD COUNTY HOLIDAY SCHEDULE POLICY.

Commissioner Holland made a motion to approve of the updated Wood County Holiday Schedule Policy. Commissioner Simmons seconded the motion and all members voted "aye".

WHEREFORE it is ORDERED, ADJUDGED and DECREED that that the updated Wood County Holiday Schedule Policy is HEREBY APPROVED.

A copy of the updated Wood County Holiday Schedule Policy is attached to these minutes.

10. CONSIDER APPROVAL OF COMMISSIONERS COURT MEETING DATES FOR FY 2024.

Commissioner Simmons made a motion to approve of the Commissioners Court Meeting Dates for FY 2024. Commissioner Acker seconded the motion all members voted “aye”.

WHEREFORE it is ORDERED, ADJUDGED and DECREED that the Commissioners Court Meeting Dates for FY 2024 is HEREBY APPROVED.

A copy of the Commissioners Court Meeting Dates for FY 2024 is attached to these minutes.

11. CONSIDER APPROVAL OF WOOD COUNTY HOLIDAYS FOR 2024.

Commissioner Gaskill made a motion to approve of the Wood County Holidays for FY 2024. Commissioner Holland seconded the motion and all members voted “aye”.

WHEREFORE it is ORDERED, ADJUDGED and DECREED that the Wood County Holidays for FY 2024 is HEREBY APPROVED.

A copy of the Wood County Holidays for FY 2024 is attached to these minutes.

12. CONSIDER APPROVAL OF WOOD COUNTY PAYROLL DATES FOR FISCAL YEAR 2024.

Commissioner Simmons made a motion to approve of the Wood County Payroll Dates for Fiscal Year 2024. Commissioner Holland seconded the motion and all members voted “aye”.

WHEREFORE it is ORDERED, ADJUDGED and DECREED that the Wood County Payroll Dates for Fiscal Year 2024 is HEREBY APPROVED.

A copy of the Wood County Payroll Dates for Fiscal Year 2024 is attached to these minutes.

13. CONSIDER APPROVAL OF ORDER SETTING COMPENSATION FOR COUNTY AUDITOR, ASSISTANT COUNTY AUDITORS AND COURT REPORTER FOR FY 2024.

Commissioner Holland made a motion to approve of the Order Setting Compensation for County Auditor, Assistant County Auditors and Court Reporter for FY 2024. Commissioner Gaskill seconded the motion and all members voted “aye”.

WHEREFORE it is ORDERED, ADJUDGED and DECREED that the Order Setting Compensation for County Auditor, Assistant County Auditors and Court Reporter for FY 2024 is HEREBY APPROVED.

A copy of the Order Setting Compensation for County Auditor, Assistant County Auditors and Court Reporter for FY 2024 is attached to these minutes.

14. CONSIDER APPROVAL OF FY 2024 CLASSIFICATION COMPENSATION SCHEDULE.

Commissioner Simmons made a motion to approve of the FY 2024 Classification Compensation Schedule. Commissioner Gaskill seconded the motion and all members voted “aye”.

Agenda item #14 cont'd.

WHEREFORE it is ORDERED, ADJUDGED and DECREED that the FY 2024 Classification Compensation Schedule is HEREBY APPROVED.

A copy of the FY 2024 Classification Compensation Schedule is attached to these minutes.

15. CONSIDER APPROVAL OF FY 2024 DEPARTMENTAL COMPENSATION SCHEDULES.

Commissioner Holland made a motion to approve of the FY 2024 Departmental Compensation Schedules. Commissioner Acker seconded the motion and all members voted "aye".

WHEREFORE it is ORDERED, ADJUDGED and DECREED that the FY 2024 Departmental Compensation Schedules is HEREBY APPROVED.

A copy of the FY 2024 Departmental Compensation Schedules is attached to these minutes.

16. CONSIDER APPROVAL OF DIRECT SERVICE AGREEMENT WITH LYRIC TELEMEDICINE.

Commissioner Gaskill made a motion to approve of Direct Service Agreement with Lyric Telemedicine. Commissioner Simmons seconded the motion and all members voted "aye".

WHEREFORE it is ORDERED, ADJUDGED and DECREED that the Direct Service Agreement with Lyric Telemedicine is HEREBY APPROVED.

A copy of the Direct Service Agreement with Lyric Telemedicine is attached to these minutes.

17. CONSIDER APPROVAL OF UNUM STOP LOSS INSURANCE APPLICATION.

Commissioner Simmons made a motion to approve of the Unum Stop Loss Insurance Application. Commissioner Acker seconded the motion and all members voted "aye".

WHEREFORE it is ORDERED, ADJUDGED and DECREED that the Unum Stop Loss Insurance Application is HEREBY APPROVED.

A copy of the Unum Stop Loss Insurance Application is attached to these minutes.

18. CONSIDER APPROVAL OF RENEWAL OF MEMORANDUM OF UNDERSTANDING/COMMUNITY INVOLVEMENT AGREEMENT (MOU/CIA) BETWEEN ETCADA AND WOOD COUNTY.

Commissioner Simmons made a motion to approve of the Renewal of Memorandum of Understanding/Community Involvement Agreement (MOU/CIA) between ETCADA and Wood County. Commissioner Gaskill seconded the motion and all members voted "aye".

WHEREFORE it is ORDERED, ADJUDGED and DECREED that the Renewal of Memorandum of Understanding/Community Involvement Agreement (MOU/CIA) between ETCADA and Wood County is

Agenda item #18 cont'd.

HEREBY APPROVED.

A copy of the Renewal of Memorandum of Understanding/ Community Involvement Agreement (MOU/CIA) between ETCADA and Wood County is attached to these minutes.

19. CONSIDER APPROVAL OF FY 2024 SAVNS GRANT CONTRACT INCLUDING THE FIRST CONTRACT RENEWAL WITH APRISS INSIGHTS, LLC.

Commissioner Gaskill made a motion to approve of the FY 2024 SAVNS Grant Contract including the first contract Renewal with Apriss Insights, LLC. Commissioner Simmons seconded the motion and all members voted "aye".

WHEREFORE it is ORDERED, ADJUDGED and DECREED that the FY 2024 SAVNS Grant Contract including the first contract Renewal with Apriss Insights, LLC. Is HEREBY APPROVED.

A copy of the FY 2024 SAVNS Grant Contract including the first contract Renewal with Apriss Insights, LLC. is attached to these minutes.

20. CONSIDER APPROVAL OF XEROX LEASE AGREEMENT RENEWAL FOR THE WOOD COUNTY EXTENSION OFFICE.

Commissioner Holland made a motion to approve of the Xerox Lease Agreement Renewal for the Wood County Extension Office. Commissioner Simmons seconded the motion and all members voted "aye".

WHEREFORE it is ORDERED, ADJUDGED and DECREED that the Xerox Lease Agreement Renewal for the Wood County Extension Office is HEREBY APPROVED.

A copy of the Xerox Lease Agreement Renewal for the Wood County Extension Office is attached to these minutes.

21. CONSIDER APPROVAL OF ENVIRONMENTAL MONTHLY REPORT.

Commissioner Simmons made a motion to approve of the Environmental Monthly Report. Commissioner Acker seconded the motion and all members voted "aye".

WHEREFORE it is ORDERED, ADJUDGED and DECREED that the Environmental Monthly Report is HEREBY APPROVED.

A copy of the Environmental Monthly Report is attached to these minutes.

22. CONSIDER APPROVAL OF BASSMASTER HOST AGREEMENT.

Christine Thomas, Executive Director of WCEDC, presented to the court the Bassmaster Host Agreement and requested approval.

Agenda item #22 cont'd.

Commissioner Holland made a motion to approve of the Bassmaster Host Agreement between Wood County Economic Development Commission and B.A.S.S. Events, LLC. for the 2024 Bassmaster Elite Series, February 29- March 3, 2024. Commissioner Gaskill seconded the motion and all members voted "aye".

WHEREFORE it is ORDERED, ADJUDGED and DECREED that the Bassmaster Host Agreement between Wood County Economic Development Commission and B.A.S.S. Events, LLC. for the 2024 Bassmaster Elite Series, February 29- March 3, 2024 is HEREBY APPROVED.

A copy of the Bassmaster Host Agreement is attached to these minutes.

23. PUBLIC HEARING FOR THE WOOD COUNTY TAX ABATEMENT GUIDELINES AND CRITERIA AND TAKE NECESSARY ACTION.

Judge White called the public hearing in session at 9:18 a.m.

Christine Thomas, Executive Director of WCEDC, presented to the court the Wood County Tax Abatement Guidelines and Criteria offering tax incentives to new businesses in the county. Ms. Thomas informed the court she had also worked with the District Attorney's Office on the Abatement Guidelines and Criteria before submitting to the court.

Seeing no one else come forth Judge White closed the public hearing at 9:19 a.m.

Commissioner Simmons made a motion to approve of the Wood County Tax Abatement Guidelines and Criteria. Commissioner Acker seconded the motion and all members voted "aye".

WHEREFORE it is ORDERED, ADJUDGED and DECREED that the Wood County Tax Abatement Guidelines and Criteria is HEREBY APPROVED.

A copy of the Wood County Tax Abatement Guidelines and Criteria is attached to these minutes.

24. SET PUBLIC HEARING FOR THE REVISION OF LOTS 500 AND 501, SECTION 4, HOLLY LAKE RANCH SUBDIVISION.

Kari Perkins, Commissioners Office Manager, presented to the court a public hearing date of 10/31/23 at 9:00 a.m. for the Revision of Lots 500 and 501, Section 4, Holly Lake Ranch Subdivision with publishing dates being 9/28/23, 10/5/23, 10/12/23 and 30 days online.

Commissioner Simmons made a motion to approve of the public hearing date of 10/31/23 at 9:00 a.m. for the Revision of Lots 500 and 501, Section 4, Holly Lake Ranch Subdivision with publishing dates being 9/28/23, 10/5/23, 10/12/23 and 30 days online. Commissioner Gaskill seconded the motion and all members voted "aye".

WHEREFORE it is ORDERED, ADJUDGED and DECREED that the public hearing date set for 10/31/23 at 9:00 a.m. for the Revision of Lots 500 and 501, Section 4, Holly Lake Ranch Subdivision with publishing dates being 9/28/23, 10/5/23, 10/12/23 and 30 days online is HEREBY APPROVED.

25. PUBLIC HEARING FOR THE REVISION OF LOTS 18, 20, & 21, SECTION 5, HOLLY LAKE RANCH SUBDIVISION.

Judge White called the public hearing into session at 9:21 a.m.

Kari Perkins, Commissioners Office Manager, presented to the court the Revision of Lots 18, 20 & 21, Section 5, of Holly Lake Ranch and noted to the court that the property owners were present. Ms. Perkins informed the court that all documentation was complete and the new lot would be known as 18R.

Judge White closed the public hearing at 9:22 a.m.

Commissioner Holland made a motion to approve of the Revision of Lots 18, 20 & 21, Section 5, of Holly Lake Ranch known as 18R. Commissioner Simmons seconded the motion and all members voted "aye".

WHEREFORE it is ORDERED, ADJUDGED and DECREED that the Revision of Lots 18, 20 & 21, Section 5, of Holly Lake Ranch known as 18R is HEREBY APPROVED.

26. PUBLIC HEARING FOR THE REVISION OF LOTS 308 & 309, SECTION 4, HOLLY LAKE RANCH SUBDIVISION.

Judge White called the public hearing into session at 9:22 a.m.

Kari Perkins, Commissioners Office Manager, presented to the court the Revision of Lots 308 & 309, Section 4, of Holly Lake Ranch and noted to the court that the property owners were present. Ms. Perkins informed the court that all documentation was complete and the new lot would be known as 308R.

Judge White closed the public hearing at 9:23 a.m.

Commissioner Simmons made a motion to approve of the Revision of Lots 308 & 309, Section 4 of Holly Lake Ranch known as 308R. Commissioner Acker seconded the motion and all members voted "aye".

WHEREFORE it is ORDERED, ADJUDGED and DECREED that the Revision of Lots 308 & 309, Section 4 of Holly Lake Ranch known as 308R is HEREBY APPROVED.

27. PUBLIC HEARING FOR THE REVISION OF LOTS 6 & 7, SECTION 10, HOLLY LAKE RANCH SUBDIVISION.

Judge White called the public hearing into session at 9:23 a.m.

Kari Perkins, Commissioners Office Manager, presented to the court the Revision of Lots 6 & 7, Section 10, of Holly Lake Ranch. Ms. Perkins informed the court that all documentation was complete and the new lot would be known as 6R.

Judge White closed the public hearing at 9:24 a.m.

Commissioner Holland made a motion to approve of the Revision of Lots 6 & 7, Section 10 of Holly Lake Ranch known as 6R. Commissioner Gaskill seconded the motion and all members voted "aye".

WHEREFORE it is ORDERED, ADJUDGED and DECREED that the Revision of Lots 6 & 7, Section 10 of Holly Lake Ranch known as 6R is HEREBY APPROVED.

28. ACKNOWLEDGE THE PERFORMANCE BOND, PAYMENT BOND AND CERTIFICATES OF INSURANCE FOR GARLAND/DBS, INC. REGARDING THE JUSTICE CENTER ROOFING PROJECT.

Commissioner Acker informed the court that this was for the new roofs for the Sheriff Dept. and Jail.

Commissioner Acker made a motion to acknowledge the Performance Bond, Payment Bond and Certificates of Insurance for Garland/DBS, INC. regarding the Justice Center Roofing Project. Commissioner Simmons seconded the motion and all members voted "aye".

WHEREFORE it is ORDERED, ADJUDGED and DECREED that the acknowledgement of the Performance Bond, Payment Bond and Certificates of Insurance for Garland/DBS, INC. regarding the Justice Center Roofing Project is HEREBY APPROVED.

A copy of the Performance Bond, Payment Bond and Certificates of Insurance for Garland/DBS, INC. regarding the Justice Center Roofing Project is attached to these minutes.

29. PRESENTATION OF THE WOOD COUNTY 2023 TAC RMP SAFETY AWARD.

A representative from TAC, Texas Association of Counties, presented to the court the Wood County 2023 RMP Safety Award. Tully Davidson, EMC, accepted the award on behalf of the county.

30. UPDATES REGARDING PENDING OR THREATENED LITIGATION.

Judge White called the court into Executive Session at 9:28 a.m.

OPEN SESSION:

20. TAKE ANY NECESSARY ACTION FROM EXECUTIVE SESSION.

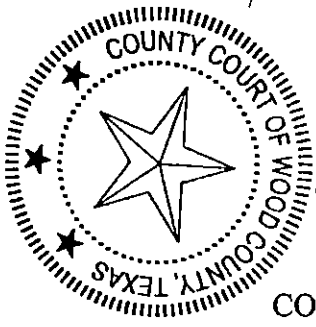
Judge White called the court into Regular Session at 9:48 a.m.

No action taken.

A motion was made by Commissioner Simmons to adjourn. Commissioner Holland seconded the motion and all members voted "aye".

Minutes were taken and prepared by Kelley Price, County Clerk on the 19th day of September, 2023 with Judge Kevin White, County Judge, presiding.

I, KELLEY PRICE, COUNTY CLERK AND EX-OFFICIO CLERK OF THE COMMISSIONERS COURT IN AND FOR WOOD COUNTY, TEXAS do hereby certify that the forgoing is a true and correct copy of the minutes of the Commissioner Court in session on the 19th day of September, 2023 Given under my hand and official seal of office this the 19th day of September, 2023.



Kelley Price

KELLEY PRICE
COUNTY CLERK, WOOD COUNTY, TEXAS