

MINUTES OF MEETING-REGULAR SESSION  
COMMISSIONERS' COURT-WOOD COUNTY, TEXAS  
March 8, 2022 – 9:00 A.M.

STATE OF TEXAS]  
COUNTY OF WOOD]

BE IT REMEMBERED that the Commissioners' Court of Wood County, Texas met in regular session on the date and time last written, with the following members present:

LUCY HEBRON, COUNTY JUDGE- absent  
VIRGIL HOLLAND, JR., COMMISSIONER PCT. #1  
JERRY GASKILL, COMMISSIONER PCT. #2 - presiding  
MIKE SIMMONS, COMMISSIONER PCT. #3  
RUSSELL ACKER, COMMISSIONER PCT. #4  
KELLEY PRICE, COUNTY CLERK and  
TERRI SELLERS, COUNTY AUDITOR

Commissioner Jerry Gaskill, Pct. 2, presided for the following business, to-wit:

**1. CALL TO ORDER AND WELCOME.**

Commissioner Jerry Gaskill, Pct. 2 called to order this Regular Session of the Commissioner's Court.

**2. PLEDGE OF ALLEGIANCE TO THE UNITED STATES FLAG AND PLEDGE TO THE FLAG OF THE STATE OF TEXAS.**

**3. PUBLIC COMMENTS**

**No action was taken on this agenda item.**

**4. PERSONNEL ACTION**

The personnel actions were presented to the Court for approval.

The personnel actions were unanimously approved upon a motion by Commissioner Holland and second by Commissioner Simmons.

See copies of the personnel action forms attached to these minutes.

**NOTE: As of this Commissioner's Court Minutes (7/12/19) Payroll will not be an agenda item but will be an attachment under Claims. See SB 354 and Order for Disbursement of Salaries and Routine Office Expenses approved by the Commissioner's Court on 6/28/19.**

**5. CONSIDER APPROVAL OF LINE-ITEM TRANSFERS AND BUDGET AMENDMENTS.**

**No action was taken on this agenda item.**

**6. CONSIDER APPROVAL OF CLAIMS.**

Listings of claims were previously presented to each member of the Court and made available to the public for inspection. Claims were presented as follows:

Accounts Payable	\$389,901.02
Direct Claims Paid	11,714.48
Health and Dental Ck#90122-#90195	96,586.91
Payroll #05-2022	395,323.57
Payroll #05A-2022	5,931.00

The claims were unanimously approved upon a motion by Commissioner Simmons and second by Commissioner Acker.

**7. CONSIDER APPROVAL OF BENEFIT CHANGE REQUEST FORM BETWEEN ELIXIR RX SOLUTIONS AND WOOD COUNTY.**

Commissioner Holland made a motion to approve of the Benefit Change Request Form between Elixir Rx Solutions and Wood County. Commissioner Acker seconded the motion and all members voted “aye”.

WHEREFORE it is ORDERED, ADJUDGED and DECREED that the Benefit Change Request Form between Elixir Rx Solutions and Wood County is HEREBY APPROVED.

A copy of the Benefit Change Request Form is attached to these minutes.

**8. CONSIDER APPROVAL OF THE AFFORDABLE CARE ACT REPORTING AND TRACKING SERVICE (ARTS) 2022 RENEWAL CONFIRMATION PROGRAM AGREEMENT WITH TEXAS ASSOCIATION OF COUNTIES.**

Commissioner Simmons made a motion to approve of the Affordable Care Act Reporting and Tracking Service (ARTS) 2022 Renewal Confirmation Program Agreement with Texas Association of Counties. Commissioner Holland seconded the motion and all members voted “aye”.

WHEREFORE it is ORDERED, ADJUDGED and DECREED that the Affordable Care Act Reporting and Tracking Service (ARTS) 2022 Renewal Confirmation Program Agreement with Texas Association of Counties is HEREBY APPROVED.

A copy of the Affordable Care Act Reporting and Tracking Service (ARTS) 2022 Renewal Confirmation Program Agreement with Texas Association of Counties is attached to these minutes.

**9. CONSIDER APPROVAL OF INTERLOCAL AGREEMENT FOR THE SALE OF A FORD EXPLORER PATROL UNIT TO THE WINNSBORO ISD FROM CONSTABLE PRECINCT 2.**

Commissioner Acker made a motion to approve of the Interlocal Agreement for the sale of a Ford Explorer Patrol Unit to the Winnsboro ISD from Constable Precinct 2. Commissioner Simmons seconded the motion and all members voted “aye”.

WHEREFORE it is ORDERED, ADJUDGED and DECREED that the Interlocal Agreement for the sale of a Ford Explorer Patrol Unit to the Winnsboro ISD from Constable Precinct 2 is HEREBY APPROVED.

A copy of Interlocal Agreement #22-2 is attached to these minutes.

**10. CONSIDER APPROVAL OF MICK McCORD'S NOMINATION TO THE WOOD COUNTY EMERGENCY SERVICES DISTRICT #1 BOARD OF DIRECTORS; AND RENOMINATION OF KRISTINA HORN AND WILLIAM MULLINAX FOR TERMS ENDING 12/31/2023.**

Commissioner Simmons made a motion to approve Mick McCord's nomination to the Wood County Emergency Services District #1 Board of Directors; and renomination of Kristina Horn and William Mullinax for terms ending 12/31/23. Commissioner Acker seconded the motion and all members voted "aye".

WHEREFORE it is ORDERED, ADJUDGED and DECREED to approve Mick McCord's nomination to the Wood County Emergency Services District #1 Board of Directors; and renomination of Kristina Horn and William Mullinax for terms ending 12/31/23 is HEREBY APPROVED.

A copy of the Board of Directors is attached to these minutes.

**11. CONSIDER APPROVAL OF COOPERATIVE AGREEMENT BETWEEN TEXAS A&M AGRILIFE EXTENSION SERVICE AND WOOD COUNTY.**

Commissioner Holland made a motion to approve of the Cooperative Agreement between Texas A&M AgriLife Extension Service and Wood County. Commissioner Simmons seconded the motion and all members voted "aye".

WHEREFORE it is ORDERED, ADJUDGED and DECREED that the Cooperative Agreement between Texas A&M AgriLife Extension Service and Wood County is HEREBY APPROVED.

A copy of the Cooperative Agreement between Texas A&M AgriLife Extension Service and Wood County is attached to these minutes.

**12. CONSIDER APPROVAL OF RESOLUTION TO ACCEPT DONATION OF VEHICLE FROM CITY OF MINEOLA FOR THE WOOD COUNTY COLLINS FIELD AIRPORT.**

Commissioner Holland made a motion to approve of the Resolution to accept donation of vehicle from City of Mineola for the Wood County-Collins Field Airport. Commissioner Acker seconded the motion and all members voted "aye",

WHEREFORE it is ORDERED, ADJUDGED and DECREED that the Resolution to accept donation of vehicle from City of Mineola for the Wood County-Collins Field Airport is HEREBY APPROVED.

A copy of Resolution #2-22 is attached to these minutes.

**13. CONSIDER APPROVAL OF WOOD COUNTY TAX ASSESSOR'S REQUEST TO REFUND ERRONEOUS TAX COLLECTED TO CORELOGIC PER PROPERTY TAX CODE 31.11.**

Commissioner Simmons made a motion to approve of the Wood County Tax Assessor's request to refund erroneous tax collected to Corelogic per Property Tax Code 31.11. Commissioner Acker seconded the motion and all members voted "aye".

WHEREFORE it is ORDERED, ADJUDGED and DECREED that the Wood County Tax Assessor's

Agenda item #13 cont'd.

request to refund erroneous tax collected to Corelogic per Property Tax Code 31.11 is HEREBY APPROVED.

The request letter is attached to these minutes.

**14. CONSIDER APPROVAL OF SECURITY EQUIPMENT LEASE AND MAINTENANCE CONTRACT WITH J.G. BOWEN & ASSOCIATES FOR THE WOOD COUNTY TAX OFFICE.**

Commissioner Acker made a motion to approve of the security equipment lease and maintenance contract with J.G. Bowen and Associates for the Wood County Tax Office. Commissioner Simmons seconded the motion and all members voted "aye".

WHEREFORE it is ORDERED, ADJUDGED and DECREED that the security equipment lease and maintenance contract with J.G. Bowen and Associates for the Wood County Tax Office is HEREBY APPROVED.

A copy of the agreement is attached to these minutes.

**15. CONSIDER APPROVAL OF SECURITY EQUIPMENT LEASE AND MAINTENANCE CONTRACT WITH J.G. BOWEN & ASSOCIATES FOR NEW CAMERAS AT THE WOOD COUNTY COURTHOUSE.**

Commissioner Acker made a motion to approve of the security equipment lease and maintenance contract with J.G. Bowen and Associates for new cameras at the Wood County Courthouse. Commissioner Simmons seconded the motion and all members voted "aye".

WHEREFORE it is ORDERED, ADJUDGED and DECREED that the security equipment lease and maintenance contract with J.G. Bowen and Associates for new cameras at the Wood County Courthouse is HEREBY APPROVED.

A copy of the agreement is attached to these minutes.

**16. CONSIDER APPROVAL OF THE GENERAL CERTIFICATE OF WOOD COUNTY FOR THE EAST TEXAS HOUSING FINANCE CORPORATION, AS REQUIRED BY THE STATE OF TEXAS.**

Commissioner Acker made a motion to approve of the General Certificate of Wood County for the East Texas Housing Finance Corporation, as required by the State of Texas. Commissioner Simmons seconded the motion.

WHEREFORE it is ORDERED, ADJUDGED and DECREED that the General Certificate of Wood County for the East Texas Housing Finance Corporation, as required by the State of Texas is HEREBY APPROVED.

A copy of the General Certificate is attached to these minutes.

**17. CONSIDER APPROVAL OF FEBRUARY 2022 ENVIRONMENTAL OFFICE REPORT.**

Commissioner Holland made a motion to approve of the February 2022 Environmental Office Report. Commissioner Simmons seconded the motion and all members voted “aye”.

WHEREFORE it is ORDERED, ADJUDGED and DECREED that February 2022 Environmental Office Report is HEREBY APPROVED.

A copy of the February 2022 Environmental Office Report is attached to these minutes.

**18. CONSIDER APPROVAL OF INTERLOCAL AGREEMENT WITH UPSHUR COUNTY REQUESTING INMATE HOUSING.**

Commissioner Simmons made a motion to approve of the Interlocal Agreement with Upshur County requesting inmate housing. Commissioner Holland seconded the motion and all members voted “aye”.

WHEREFORE it is ORDERED, ADJUDGED and DECREED that the Interlocal Agreement with Upshur County requesting inmate housing is HEREBY APPROVED.

A copy of Interlocal Agreement #22-3 is attached to these minutes.

**19. CONSIDER APPROVAL OF ROAD PERMIT #2246 IN PRECINCT 4.**

Commissioner Acker made a motion to approve of Road Permit #2246 in Precinct 4. Commissioner Simmons seconded the motion and all members voted “aye”.

WHEREFORE it is ORDERED, ADJUDGED and DECREED that the Road Permit #2246 in Precinct 4 is HEREBY APPROVED.

**20. SET PUBLIC HEARING FOR THE REVISION OF LOTS 392, 418 AND PT 419, SECTION 9, HOLLY LAKE RANCH SUBDIVISION.**

Kari Perkins, Commissioner’s Office Manager, informed the court that a public hearing for the Revision of Lots 392, 418 and PT 419, Section 9, Holly Lake Ranch is set for 4/19/22 at 9:00 A.M. with publishing dates being 3/17, 3/24, 3/31 with 30 days online.

Commissioner Simmons made a motion to approve of the public hearing for the Revision of Lots 392, 418 and PT 419, Section 9, Holly Lake Ranch is set for 4/19/22 at 9:00 a.m. with publishing dates being 3/17, 3/24, 3/31 with 30 days online. Commissioner Holland seconded the motion and all members voted “aye”.

WHEREFORE it is ORDERED, ADJUDGED and DECREED that the public hearing for the Revision of Lots 392, 418 and PT 419, Section 9, Holly Lake Ranch is set for 4/19/22 at 9:00 a.m. with publishing dates being 3/17, 3/24, 3/31 with 30 days online is HEREBY APPROVED.

**21. PUBLIC HEARING FOR THE REVISION OF LOTS 16 AND 17, WATERVIEW ESTATES PHASE 1 AND TAKE NECESSARY ACTION.**

**Agenda item #21 Cont'd.**

Commissioner Gaskill called the public hearing into session at 9:15 A.M.

Kari Perkins, Commissioner's Office Manager, informed the court that this was a Revision of Lots 16 and 17, Waterview Estates Phase I and was needed to correct a driveway issue. Mrs. Perkins confirmed all documents were complete.

Commissioner Gaskill closed the public hearing at 9:16 A.M.

Commissioner Holland made a motion to approve of the Revision of Lots 16 and 17, Waterview Estates Phase I. Commissioner Simmons seconded the motion and all members voted "aye"

WHEREFORE it is ORDERED, ADJUDGED and DECREED that the Revision of Lots 16 and 17, Waterview Estates Phase I is HEREBY APPROVED.

**22. PUBLIC HEARING FOR THE REVISION OF LOTS 8R AND 11, PART 1, SECTION VIII, HOLLY LAKE RANCH SUBDIVISION AND TAKE NECESSARY ACTION.**

Commissioner Gaskill called the public hearing into session at 9:17 A.M.

Kari Perkins, Commissioner's Office Manager, informed the court that this was a Revision of Lots 8R and 11, Part 1, Section VIII, Holy Lake Ranch Subdivision and that all documentation was complete. She also stated the revision would be known as 11R.

Commissioner Gaskill closed the public hearing at 9:18 A.M.

Commissioner Simmons made a motion to approve of the Revision of Lots 8R and 11, Part 1, Section VIII, Holy Lake Ranch Subdivision. Commissioner Acker seconded the motion and all members voted "aye"

WHEREFORE it is ORDERED, ADJUDGED and DECREED that the Revision of Lots 8R and 11, Part 1, Section VIII, Holy Lake Ranch Subdivision is HEREBY APPROVED.

**23. EXECUTIVE SESSION REGARDING PENDING LITIGATION AND TAKE NECESSARY ACTION.**

No action taken on this agenda item.

There being no further business to come before this session, the Court adjourned.

Minutes were taken and prepared by Kelley Price, County Clerk on the 8<sup>th</sup> day of March, 2022 with Commissioner Gaskill presiding.

I, KELLEY PRICE, COUNTY CLERK AND EX-OFFICIO CLERK OF THE COMMISSIONERS COURT IN AND FOR WOOD COUNTY, TEXAS do hereby certify that the forgoing is a true and correct copy of the minutes of the Commissioner Court in session on the 8<sup>th</sup> day of March, 2022.

Given under my hand and official seal of office this the 8<sup>th</sup> day of March, 2022.



*Kelley Price*  
KELLEY PRICE

COUNTY CLERK, WOOD COUNTY, TEXAS