

MINUTES OF MEETING-REGULAR SESSION  
COMMISSIONERS' COURT-WOOD COUNTY, TEXAS  
December 13, 2022 – 9:00 A.M.

STATE OF TEXAS]  
COUNTY OF WOOD]

BE IT REMEMBERED that the Commissioners' Court of Wood County, Texas met in regular session on the date and time last written, with the following members present:

LUCY HEBRON, COUNTY JUDGE  
VIRGIL HOLLAND, JR., COMMISSIONER PCT. #1  
JERRY GASKILL, COMMISSIONER PCT. #2  
MIKE SIMMONS, COMMISSIONER PCT. #3 - Absent  
RUSSELL ACKER, COMMISSIONER PCT. #4  
KELLEY PRICE, COUNTY CLERK and  
TERRI SELLERS, COUNTY AUDITOR

Judge Lucy Hebron presided for the following business, to-wit:

**1. CALL TO ORDER AND WELCOME.**

Judge Lucy Hebron called to order this Regular Session of the Commissioner's Court.

**2. PLEDGE OF ALLEGIANCE TO THE UNITED STATES FLAG AND PLEDGE TO THE FLAG OF THE STATE OF TEXAS.**

**3. PUBLIC COMMENTS**

Ashley Barner, from Winnsboro News, introduced herself to the court.  
Phyllis Hardin Nichols spoke to the court about election integrity and election administration concerns.

**4. PERSONNEL ACTION**

The personnel actions were presented to the Court for approval.  
The personnel actions were unanimously approved upon a motion by Commissioner Acker and second by Commissioner Gaskill.  
See copies of the personnel action forms attached to these minutes.

**NOTE:** *As of this Commissioner's Court Minutes (7/12/19) Payroll will not be an agenda item but will be an attachment under Claims. See SB 354 and Order for Disbursement of Salaries and Routine Office Expenses approved by the Commissioner's Court on 6/28/19.*

**5. CONSIDER APPROVAL OF LINE-ITEM TRANSFERS AND BUDGET AMENDMENTS**

No action was taken on this agenda item.

**6. CONSIDER APPROVAL OF CLAIMS.**

Listings of claims were previously presented to each member of the Court and made available to the public for inspection. Claims were presented as follows:

Accounts Payable	\$1,150,521.12
Health and Dental Ck#91771-#91822	38,998.76
Payroll #25-2022	568,984.21

The claims were unanimously approved upon a motion by Commissioner Holland and second by Commissioner Gaskill.

**7. PRESENTATION BY THE WOOD COUNTY AGRILIFE EXTENSION OFFICE.**

A presentation by the Wood County AgriLife Extension Office was made by Emily Husman, Lindsey Yeager and member/V.P. Council, Katie. A mock check was also presented by the group to the court for the volunteer hours worked by the Master Gardeners.

**8. CONSIDER APPROVAL OF THE 2023-2024 APPOINTEES TO THE WOOD COUNTY HISTORICAL COMMISSION.**

Shannon White, Rita Dobbs Ohara and Ulna McWhorter presented to the court a list of the 2023-2024 Appointees to the Wood County Historical Commission and requested approval.

Commissioner Gaskill made a motion to approve the re-appointments and the new appointments for 2023-2024. Commissioner Acker seconded the motion and all members voted "aye".

WHEREFORE it is ORDERED, ADJUDGED and DECREED that the re-appointments and the new appointments for 2023-2024 is HEREBY APPROVED.

A copy of the 2023-2024 WCHC Appointment List is attached to these minutes.

**9. PRESENTATION OF WOOD COUNTY HISTORICAL COMMISSION'S ANNUAL REPORTS.**

Lupita Wisener, WCHC member, presented to the court the Wood County Historical Commission's Annual Reports for 2021-2022.

A copy of the Wood County Historical Commission's Annual Reports for 2021-2022 is attached to these minutes.

**10. CONSIDER THE APPROVAL OF JUSTICE OF THE PEACE PRECINCT 4 BOND.**

Commissioner Holland made a motion to approve of the Justice of the Peace Precinct 4 Bond for the Appointment of Jody Hettich. Commissioner Acker seconded the motion and all members voted "aye"

WHEREFORE it is ORDERED, ADJUDGED and DECREED that the Justice of the Peace Precinct 4 Bond for the Appointment of Jody Hettich is HEREBY APPROVED.

A copy of Justice of the Peace Precinct 4 bond for, Jody Hettich, is attached to these minutes.

**11. CONSIDER APPROVAL OF CONSTABLE REPORTS.**

Agenda item #11 cont'd.

Commissioner Gaskill made a motion to approve of the Constable Reports for Pct. 1, 2, 3 and 4.

Commissioner Holland seconded the motion and all members voted "aye".

WHEREFORE it is ORDERED, ADJUDGED and DECREED that the Constable Reports for Pct. 1, 2, 3 and 4 are HEREBY APPROVED,

Copies of the Constable Reports for Pct. 1, 2, 3 and 4 are attached to these minutes.

**12. CONSIDER APPROVAL OF ORIGIN BANK PLEDGED SECURITIES FOR PUBLIC FUNDS.**

Daphne Carter, County Treasurer, presented to the court Origin Bank pledged securities for public funds and requested the courts approval.

Commissioner Holland made a motion to approve of the Origin Bank pledged securities for public funds. Commissioner Gaskill seconded the motion and all members voted "aye".

WHEREFORE it is ORDERED, ADJUDGED and DECREED that Origin Bank pledged securities for public funds is HEREBY APPROVED.

A copy of the Custodial Agreement and Confirmation is attached to these minutes.

**13. CONSIDER APPROVAL OF RELEASE OF LETTER OF CREDIT AND ACKNOWLEDGEMENT WITH ORIGIN BANK.**

Daphne Carter, County Treasurer, presented to the court a Release of Letter of Credit and Acknowledgement with Origin Bank and requested the courts approval.

Commissioner Holland made a motion to approve of Release of Letter of Credit and Acknowledgement with Origin Bank. Commissioner Gaskill seconded the motion and all members voted "aye".

WHEREFORE it is ORDERED, ADJUDGED and DECREED that the Release of Letter of Credit and Acknowledgement with Origin Bank is HEREBY APPROVED.

A copy of the Release of Letter of Credit and Acknowledgement with Origin Bank is attached to these minutes.

**14. CONSIDER APPROVAL OF TREASURERS REPORTS.**

Daphne Carter, County Treasurer, presented to the court the Treasurer's Reports for June 2022 and July 2022 and requested the courts approval.

Commissioner Gaskill made a motion to approve of the Treasurer's Reports for June 2022 and July 2022. Commissioner Acker seconded the motion and all members voted "aye".

WHEREFORE it is ORDERED, ADJUDGED and DECREED that the Treasurer's Reports for June 2022 and July 2022 are HEREBY APPROVED.

Copies of the Treasurer's Reports for June 2022 and July 2022 are attached to these minutes.

**15. CONSIDER AND APPROVE RESTATED WOOD COUNTY EMPLOYEE HEALTH BENEFIT PLAN DOCUMENT REFLECTING COMPLIANCE WITH THE NO SURPRISES ACT AS WELL AS RETIREE HEALTH PLAN ELIGIBILITY FOR EMPLOYEES HIRED AFTER 01/01/2023.**

Commissioner Holland made a motion to approve of the restated Wood County Employee Health Benefit Plan document reflecting compliance with the No Surprises Act as well as retiree health plan eligibility for employees hired after 01/01/2023. Commissioner Acker seconded the motion and all members voted "aye".

WHEREFORE it is ORDERED, ADJUDGED and DECREED that the restated Wood County Employee Health Benefit Plan document reflecting compliance with the No Surprises Act as well as retiree health plan eligibility for employees hired after 01/01/2023 is HEREBY APPROVED.

A copy of the restated Wood County Employee Health Benefit Plan document reflecting compliance with the No Surprises Act as well as retiree health plan eligibility for employees hired after 01/01/2023 is attached to these minutes.

**16. CONSIDER APPROVAL OF REGIONAL EVALUATION SERVICES FOR JUVENILES GRANT WITH ETOG ENDING 8/31/23.**

Commissioner Gaskill made a motion to approve of the Regional Evaluation Services for Juveniles Grant with ETCOG ending 8/31/23. Commissioner Holland seconded the motion and all members voted "aye".

WHEREFORE it is ORDERED, ADJUDGED and DECREED that the Regional Evaluation Services for Juveniles Grant with ETCOG ending 8/31/23 is HEREBY APPROVED.

A copy of the Regional Evaluation Services for Juveniles Grant with ETCOG ending 8/31/23 is attached to these minutes.

**17. CONSIDER APPROVAL OF LAND'S END VOLUNTEER FIRE DEPARTMENT CONTRACT FOR FY 2023.**

Commissioner Holland made a motion to approve of the Land's End Volunteer Fire Department Contract for FY 2023. Commissioner Gaskill seconded the motion and all members voted "aye".

WHEREFORE it is ORDERED, ADJUDGED and DECREED that the Land's End Volunteer Fire Department Contract for FY 2023 is HEREBY APPROVED.

A copy of the Land's End Volunteer Fire Department Contract for FY 2023 is attached to these minutes.

**18. CONSIDER APPROVAL OF CLIFFORD POWER PLANNED MAINTENANCE AGREEMENT.**

John Bell, IT Director, presented to the court the Clifford Power Planned Maintenance Agreement and requested the courts approval.

Commissioner Acker made a motion to approve of the Clifford Power Planned Maintenance Agreement. Commissioner Gaskill seconded the motion and all members voted "aye".

WHEREFORE it is ORDERED, ADJUDGED and DECREED that the Clifford Power Planned

Maintenance Agreement is HEREBY APPROVED.

A copy of Clifford Power Planned Maintenance Agreement is attached to these minutes.

**19. CONSIDER APPROVAL OF KOLOGIK LLC SOFTWARE-AS-A-SERVICE AGREEMENT FOR THE WOOD COUNTY SHERIFF DISPATCH SYSTEM.**

Commissioner Holland made a motion to approve of the Kologik LLC Software -as-a-Service Agreement for the Wood County Sheriff Dispatch System. Commissioner Gaskill seconded the motion and all members voted “aye”.

WHEREFORE it is ORDERED, ADJUDGED and DECREED that the Kologik LLC Software -as-a-Service Agreement for the Wood County Sheriff Dispatch System is HEREBY APPROVED.

A copy of the agreement is attached to these minutes.

**20. CONSIDER APPROVAL OF ENVIRONMENTAL OFFICE REPORT.**

Commissioner Acker made a motion to approve of the Environmental Office Report. Commissioner Holland seconded the motion and all members voted “aye”.

WHEREFORE it is ORDERED, ADJUDGED and DECREED that the Environmental Office Report is HEREBY APPROVED.

A copy of the Environmental Office Report is attached to these minutes,

**21. CONSIDER APPROVAL OF DONATION FROM THE FRIENDS OF HOLBROOK ASSOCIATION TO COUNTY LAKE #2.**

Commissioner Gaskill made a motion to approve of the donation from the Friends of Holbrook Association to County Lake #2. Commissioner Holland seconded the motion and all members voted “aye”.

WHEREFORE it is ORDERED, ADJUDGED and DECREED that the donation from the Friends of Holbrook Association to County Lake #2 is HEREBY APPROVED.

A copy of the donation letter and request is attached to these minutes. Friends of Holbrook Association is closing down the organization.

**22. CONSIDER APPROVAL OF RENEWAL OF LAKE HAWKINS RV PARK LEASE AGREEMENT.**

Commissioner Acker made a motion to approve of the Renewal of Lake Hawkins RV Park Lease Agreement. Commissioner Holland seconded the motion and all members voted “aye”.

WHEREFORE it is ORDERED, ADJUDGED and DECREED that the Renewal of Lake Hawkins RV Park Lease Agreement is HEREBY APPROVED.

A copy of the Renewal of Lake Hawkins RV Park Lease Agreement is attached to these minutes.

**23. CONSIDER APPROVAL OF LAKE HAWKINS CONCESSION AGREEMENT.**

Commissioner Holland made a motion to approve of the Lake Hawkins Concession Agreement. Commissioner Acker seconded the motion and all members voted "aye".

WHEREFORE it is ORDERED, ADJUDGED and DECREED that the Lake Hawkins Concession Agreement is HERERBY APPROVED.

The Lake Hawkins Concession Agreement is attached to these minutes.

**24. CONSIDER APPROVAL OF ROAD PERMIT #2261 AND #2262 FOR PRECINCT 4.**

Commissioner Acker made a motion to approve of Road Permit #2261 and #2262 for Precinct 4. Commissioner Holland seconded the motion and all members voted "aye".

WHEREFORE it is ORDERED, ADJUDGED and DECREED that Road Permit #2261 and #2262 for Precinct 4 is HEREBY APPROVED.

Copies of Road Permit #2261 and #2262 for Precinct 4 are attached to these minutes.

**25. SET PUBLIC HEARING FOR THE REVISION OF LOTS 206,207, AND 208, SECTION 9, HOLLY LAKE RANCH SUBDIVISION.**

Kari Perkins, Office Manager for County Commissioners, informed the court of the Public Hearing set for the Revision of Lots 206, 207, and 208, section 9, Holly Lake Ranch for 1/24/2023 with published dates being 12/22/22, 12/29/22, 1/5/23 and 30 days online.

Commissioner Acker made a motion to approve of the Public Hearing set for the Revision of Lots 206, 207, and 208, section 9, Holly Lake Ranch for 1/24/2023 with published dates being 12/22/22, 12/29/22, 1/5/23 and 30 days online. Commissioner Gaskill seconded the motion and all members voted "aye".

WHEREFORE it is ORDERED, ADJUDGED and DECREED that the Public Hearing set for the Revision of Lots 206, 207, and 208, section 9, Holly Lake Ranch for 1/24/2023 with published dates being 12/22/22, 12/29/22, 1/5/23 and 30 days online is HEREBY APPROVED.

**26. SET PUBLIC HEARING FOR THE REVISION OF LOT 5, BLOCK 3, GOLDEN ACRES SUBDIVISION.**

Kari Perkins, Office Manager for County Commissioners, informed the court of the Public Hearing set for the Revision of Lot 5, Block 3, Golden Acres Subdivision for 1/24/2023 with published dates being 12/22/22, 12/29/22, 1/5/23 and 30 days online.

Commissioner Holland made a motion to approve of the Public Hearing set for the Revision of Lot 5, Block 3, Golden Acres Subdivision for 1/24/2023 with published dates being 12/22/22, 12/29/22, 1/5/23 and 30 days online. Commissioner Gaskill seconded the motion and all members voted "aye".

WHEREFORE it is ORDERED, ADJUDGED and DECREED that the Public Hearing set for the Revision of Lot 5, Block 3, Golden Acres Subdivision for 1/24/2023 with published dates being 12/22/22, 12/29/22, 1/5/23 and 30 days online is HEREBY APPROVED.

**27. PUBLIC HEARING FOR THE REVISION OF LOTS 12 AND 13, THE KEY SUBDIVISION AND TAKE NECESSARY ACTION.**

Judge Hebron opened the Public Hearing at 10:09 a.m.

Kari Perkins, Office Manager for County Commissioners, informed the court all documentation was complete and that owners were present.

Judge Hebron closed the Public Hearing at 10:10 a.m.

Commissioner Holland made a motion to approve of Revision of Lots 12 and 13 in the Key Subdivision. Commissioner Acker seconded the motion and all members voted "aye".

WHEREFORE it is ORDERED, ADJUDGED and DECREED that the Revision of Lots 12 and 13 in the Key Subdivision is HEREBY APPROVED.

The revised lot will be known as 12R.

**28. PUBLIC HEARING FOR THE REVISION OF LOTS 459 AND 460, SECTION 4, HOLLY LAKE RANCH SUBDIVISION, AND TAKE NECESSARY ACTION.**

Judge Hebron opened the Public Hearing at 10:11 a.m.

Kari Perkins, Office Manager for County Commissioners, informed the court all documentation was complete and that owners were present.

Judge Hebron closed the Public Hearing at 10:12 a.m.

Commissioner Gaskill made a motion to approve of Revision of Lots 459 and 460, Section 4, Holly Lake Subdivision. Commissioner Acker seconded the motion and all members voted "aye".

WHEREFORE it is ORDERED, ADJUDGED and DECREED that the Revision of Lots 459 and 460, Section 4, in the Holly Lake Subdivision is HEREBY APPROVED.

The revised lot will be known as 459R.

**29. EXECUTIVE SESSION REGARDING PENDING LITIGATION AND TAKE NECESSARY ACTION.**

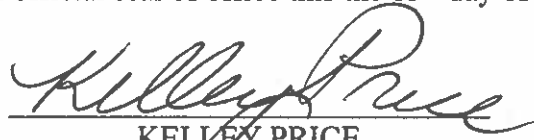
No action taken on this agenda item.

There being no further business to come before this session, the Court adjourned.

Minutes were taken and prepared by Kelley Price, County Clerk on the 13<sup>th</sup> day of December, 2022 with Judge Lucy Hebron, County Judge, presiding.

I, KELLEY PRICE, COUNTY CLERK AND EX-OFFICIO CLERK OF THE COMMISSIONERS

COURT IN AND FOR WOOD COUNTY, TEXAS do hereby certify that the forgoing is a true and correct copy of the minutes of the Commissioner Court in session on the 13<sup>th</sup> day of December, 2022  
Given under my hand and official seal of office this the 13<sup>th</sup> day of December, 2022.



KELLEY PRICE  
COUNTY CLERK, WOOD COUNTY, TEXAS

