

MINUTES OF MEETING-REGULAR SESSION  
COMMISSIONERS' COURT-WOOD COUNTY, TEXAS  
September 20, 2019 – 10:00 A.M.

STATE OF TEXAS]  
COUNTY OF WOOD]

BE IT REMEMBERED that the Commissioners' Court of Wood County, Texas met in regular session on the date and time last written, with the following members present:

LUCY HEBRON, COUNTY JUDGE  
VIRGIL HOLLAND, JR., COMMISSIONER PCT. #1  
JERRY GASKILL, COMMISSIONER PCT. #2  
MIKE SIMMONS, COMMISSIONER PCT. #3  
RUSSELL ACKER, COMMISSIONER PCT. #4-Absent  
KELLEY PRICE, COUNTY CLERK and  
TERRI SELLERS, COUNTY AUDITOR

County Judge, Lucy Hebron, presided for the following business, to-wit:

**1. CALL TO ORDER AND WELCOME.**

Judge Lucy Hebron called to order this Regular Session of the Commissioner's Court.

**2. PLEDGE OF ALLEGIANCE TO THE UNITED STATES FLAG AND PLEDGE TO THE FLAG OF THE STATE OF TEXAS.**

**3. PUBLIC COMMENTS**

Judge Hebron recognized A.G. Sessions, Courthouse Security Officer, and commended both of his sons Braden and Brandon Sessions for recently enlisting in the Armed Services.

Liesse Langlois, Wood County resident, expressed her concerns with the Wood County's problem with stray animals.

**4. PERSONNEL ACTION**

The personnel requests were presented to the Court for approval.

The personnel actions were unanimously approved upon a motion by Commissioner Simmons and second by Commissioner Gaskill.

See copies of the personnel action forms attached to these minutes.

**NOTE: As of this Commissioner's Court Minutes (7/12/19) Payroll will not be an agenda item but will be an attachment under Claims. See SB 354 and Order for Disbursement of Salaries and Routine Office Expenses approved by the Commissioner's Court on 6/28/19.**

**5. CONSIDER APPROVAL OF LINE-ITEM TRANSFERS AND BUDGET AMENDMENTS**

The budget amendments to the 2019 budget were presented by the Auditor for consideration.

The budget amendments were unanimously approved upon a motion by Commissioner Holland and second by Commissioner Gaskill.

A copy of the budget amendments are attached to these minutes.

**6. CLAIMS**

Listings of claims were previously presented to each member of the Court and made available to the public for inspection. Claims were presented as follows:  
Agenda item #6 cont'd.

Accounts Payable	\$779,974.43
Health, Dental & Vision Ck#83454 thru Ck#83663	147,604.96
Voided Checks	1,988.00
Payroll	\$356,285.32

The claims were unanimously approved upon a motion by Commissioner Gaskill and second by Commissioner Simmons.

**7. CONSIDER APPROVAL TO ACCEPT DONATION FROM WOOD COUNTY ELECTRIC CHARITABLE FOUNDATION/OPERATION ROUNDUP FOR EMERGENCY MANAGEMENT.**

Commissioner Simmons made a motion to accept the donation from Wood County Electric Charitable Foundation/Operation Roundup for Emergency Management. Commissioner Holland seconded the motion and all members voted "aye".

WHEREFORE it is ORDERED, ADJUDGED and DECREED that the donation from Wood County Electric Charitable Foundation/Operation Roundup for Emergency Management is HEREBY APPROVED.

Wood County Electric representatives, Robin Johnson and Paige Eaton, were present to present donation to Wood County Emergency Management.

**8. CONSIDER APPROVAL OF FY 2020 COMPENSATION CLASSIFICATION SCHEDULES.**

Commissioner Simmons made a motion to approve of FY 2020 Compensation Classification Schedules. Commissioner Gaskill seconded the motion and all members voted "aye".

WHEREFORE it is ORDERED, ADJUDGED and DECREED that the FY 2020 Compensation Classification Schedules are HEREBY APPROVED.

Copies of the FY 2020 Compensation Classification Schedules are attached to these minutes.

**9. CONSIDER APPROVAL OF THE FY 2020 DEPARTMENTAL COMPENSATION SCHEDULES.**

Commissioner Holland made a motion to approve of the FY 2020 Departmental Compensation Schedules. Commissioner Gaskill seconded the motion and all members voted "aye".

WHEREFORE it is ORDERED, ADJUDGED and DECREED that the FY 2020 Departmental Compensation Schedules are HEREBY APPROVED.

Copies of the FY 2020 Departmental Compensation Schedules are attached to these minutes.

**10. CONSIDER APPROVAL OF JAVS MAINTENANCE AND SUPPORT AGREEMENT.**

Commissioner Gaskill made a motion to approve of the JAVS Maintenance and Support Agreement. Commissioner Simmons seconded the motion and all members voted "aye".

WHEREFORE it is ORDERED, ADJUDGED and DECREED that the JAVS Maintenance and Support Agreement is HEREBY APPROVED.

A copy of the JAVS Maintenance and Support Agreement is attached to these minutes.

**11. CONSIDER APPROVAL OF LAKE HOLBROOK LEASE AGREEMENT.**

Commissioner Gaskill informed the court that the Lake Holbrook Lease Agreement changed in the amount of \$150.00 more a month.

Commissioner Gaskill made a motion to approve of the Lake Holbrook Lease Agreement. Commissioner Holland seconded the motion and all members voted "aye".

WHEREFORE it is ORDERED, ADJUDGED and DECREED that the Lake Holbrook Lease Agreement is HEREBY APPROVED.

A copy of the Lake Holbrook Lease Agreement is attached to these minutes.

**12. CONSIDER APPROVAL OF LIKE-KIND TRADE OF ½ TON FORD TRUCK FOR PRECINCT 4.**

This agenda item was tabled.

**13. CONSIDER APPROVAL OF INTERLOCAL AGREEMENT WITH LAKE FORK SPECIAL UTILITY DISTRICT FOR ELECTIONS OFFICE.**

Commissioner Holland made a motion to approve of the Interlocal Agreement with Lake Fork Special Utility District for Elections Office. Commissioner Gaskill seconded the motion and all members voted "aye".

WHEREFORE it is ORDERED, ADJUDGED and DECREED that the Interlocal Agreement with Lake Fork Special Utility District for Elections Office is HEREBY APPROVED.

A copy of Interlocal Agreement #19-30 is attached to these minutes.

**14. CONSIDER APPROVAL OF INTERLOCAL AGREEMENT WITH UPSHUR COUNTY FOR THE HOUSING OF INMATES.**

Commissioner Simmons made a motion to approve of the Interlocal Agreement with Upshur County for the Housing of Inmates. Commissioner Gaskill seconded the motion and all members voted "aye".

WHEREFORE it is ORDERED, ADJUDGED and DECREED that the Interlocal Agreement with Upshur County for the Housing of Inmates is HEREBY Approved.

A copy of Interlocal Agreement #19-31 is attached to these minutes.

**15. CONSIDER APPROVAL OF MEMORANDUM OF UNDERSTANDING FOR INDIGENT HEALTHCARE SOLUTIONS RENEWAL OF SOFTWARE LICENSE.**

Commissioner Simmons made a motion to approve of the Memorandum of Understanding for Indigent Healthcare Solutions renewal of software license. Commissioner Gaskill seconded the motion and all members voted "aye".

WHEREFORE it is ORDERED, ADJUDGED and DECREED that the Memorandum of Understanding for Indigent Healthcare Solutions renewal of software license is HEREBY APPROVED.

A copy of the Memorandum of Understanding is attached to these minutes.

**16. CONSIDER APPROVAL OF CONSTABLE REPORTS FOR AUGUST 2019.**

Constable Reports were received from Constables Pct. 1, 2, 3 and 4 for August 2019.

Commissioner Holland made a motion to approve of the Constable Reports from Constables Pct. 1, 2, 3 and 4 for August 2019. Commissioner Simmons seconded the motion and all members voted "aye".

WHEREFORE it is ORDERED, ADJUDGED and DECREED that the Constable Reports from Constables Pct. 1, 2, 3 and 4 for August 2019 are HEREBY APPROVED.

Constable Reports from Constables Pct. 1, 2, 3 and 4 for August 2019 are attached to these minutes.

**17. CONSIDER APPROVAL OF FLAT RATE/FIXED FEE CONTRACT FOR PROFESSIONAL SERVICES WITH ALLISON, BASS & MAGEE FOR PRECINCT REDISTRICTING IN CONNECTION WITH THE 2020 CENSUS.**

Commissioner Gaskill made a motion to approve of Flat Rate/Fixed Fee Contract for professional services with Allison, Bass & Magee for precinct re-districting in connection with 2020 Census. Commissioner Simmons seconded the motion and all members voted "aye".

WHEREFORE it is ORDERED ADJUDGED and DECREED that the Flat Rate/Fixed Fee Contract for professional services with Allison, Bass & Magee for precinct re-districting in connection with 2020 Census is HEREBY APPROVED.

A copy of the contract is attached to these minutes.

**18. CONSIDER RENEWAL OF THE PEOPLES COMMUNICATIONS CONTRACT FOR IT.**

Commissioner Simmons made a motion to approve of the renewal of the Peoples Communications Contract for IT. Commissioner Gaskill seconded the motion and all members voted "aye".

WHEREFORE it is ORDERED, ADJUDGED and DECREED that the renewal of the Peoples

Agenda item #18 cont'd.

Communications Contract for IT is HEREBY APPROVED.

A copy of the renewal is attached to these minutes.

**19. CONSIDER APPROVAL OF THE ORDER OF THE WOOD COUNTY COMMISSIONERS COURT REGARDING THE REGULAR TERM OF COURT FOR FY 2020.**

Commissioner Gaskill made a motion to approve of the Order of the Wood County Commissioners Court regarding the Regular Term of Court for FY 2020. Commissioner Holland seconded the motion and all members voted "aye".

WHEREFORE it is ORDERED, ADJUDGED and DECREED that the Order of the Wood County Commissioners Court regarding the Regular Term of Court for FY 2020 is HEREBY APPROVED.

A copy of the order is attached to these minutes.

**20. CONSIDER APPROVAL OF AMENDED RULES OF PROCEDURE, CONDUCT AND DECORUM AT MEETINGS OF THE WOOD COUNTY COMMISSIONERS COURT.**

Commissioner Simmons made a motion to approve of Amended Rules of Procedure, Conduct and Decorum at meetings of the Wood County Commissioners Court. Commissioner Holland seconded the motion and all members voted "aye".

WHEREFORE it is ORDERED, ADJUDGED and DECREED that the Amended Rules of Procedure, Conduct and Decorum at meetings of the Wood County Commissioners Court are HEREBY APPROVED.

A copy of the Amended Rules is attached to these minutes.

**21. CONSIDER APPROVAL OF THE FINANCIAL REPORTS FOR OCTOBER 1, 2018 THROUGH SEPTEMBER 30, 2019 FOR THE WOOD COUNTY CRIMINAL DISTRICT ATTORNEY HOT CHECK FUND.**

Commissioner Gaskill made a motion to approve of the Financial Reports for October 1, 2018 through September 30, 2019 for the Wood County Criminal District Attorney Hot Check Fund. Commissioner Simmons seconded the motion and all members voted "aye".

WHEREFORE it is ORDERED, ADJUDGED and DECREED that the Financial Reports for October 1, 2018 through September 30, 2019 for the Wood County Criminal District Attorney Hot Check Fund are HEREBY APPROVED.

A copy of the Financial Reports is attached to these minutes.

**22. CONSIDER APPROVAL OF THE WOOD COUNTY DISTRICT ATTORNEY'S BUDGETS FOR THE FORFEITURE AND HOT CHECK FUNDS FOR FY 2019.**

Commissioner Simmons made a motion to approve of the Wood County District Attorney's Budgets for the Forfeiture and Hot Check Funds for FY 2019. Commissioner Holland seconded the motion and all members voted "aye".

WHEREFORE it is ORDERED, ADJUDGED and DECREED that the Wood County District Attorney's Budgets for the Forfeiture and Hot Check Funds for FY 2019 is HEREBY APPROVED.

Copies of the reports are attached to these minutes.

**23. CONSIDER APPROVAL OF THE ANNUAL ASSET FORFEITURE REPORT FOR THE WOOD COUNTY CRIMINAL DISTRICT ATTORNEY FOR FY 2019.**

This agenda item was tabled.

**24. ACKNOWLEDGE ORDER APPOINTING ASSOCIATE JUDGE FOR CHILD SUPPORT CASES.**

Commissioner Holland made a motion to approve the Order Appointing Associate Judge for Child Support Cases. Commissioner Gaskill seconded the motion and all members voted "aye".

WHEREFORE it is ORDERED, ADJUDGED and DECREED that the Order Appointing Associate Judge for Child Support Cases is HEREBY APPROVED.

A copy of the order is attached to these minutes.

**25. ACKNOWLEDGE ORDER SETTING THE COMPENSATION FOR COUNTY AUDITOR, ASSISTANT AUDITORS AND COURT REPORTER FOR FY2020.**

Commissioner Gaskill made a motion to acknowledge the Order Setting the Compensation for County Auditor, Assistant Auditors and Court Reporter for FY2020. Commissioner Simmons seconded the motion and all members voted "aye".

WHEREFORE it is ORDERED, ADJUDGED and DECREED that the Order Setting the Compensation for County Auditor, Assistant Auditors and Court Reporter for FY2020 is HEREBY APPROVED.

A copy of the order is attached to these minutes.

There being no further business to come before this session, the Court adjourned.

Minutes were taken and prepared by Kelley Price, County Clerk on the 20<sup>th</sup> day of September, 2019 with Judge Hebron presiding.

I, KELLEY PRICE, COUNTY CLERK AND EX-OFFICIO CLERK OF THE COMMISSIONERS COURT IN AND FOR WOOD COUNTY, TEXAS do hereby certify that the forgoing is a true and correct copy of the minutes of the Commissioner Court in session on the 20<sup>th</sup> day of August, 2019.

Given under my hand and official seal of office this the 20<sup>th</sup> day of September, 2019.



*Kelley Price*  
KELLEY PRICE  
COUNTY CLERK, WOOD COUNTY, TEXAS